

THE TOWN OF MIAMI IS ACCEPTING APPLICATIONS FOR THE FOLLOWING EMPLOYMENT POSITIONS:

Senior Center Activities Coordinator: This position must be able to understand and interact with multi-cultural and multi-generational program participants and guests. Oversee day to day activities of Center and develop new activities as requested by participants. Oversee congregate and home delivered meals (HDM) program. Supervise staff, volunteers and D.O.C. workers. Prepare and submit weekly and monthly reports to the Community Service Director. Applicants must be 18 years of age, possess a valid AZ Driver's License, a high school diploma or GED and must be a US citizen. Applicant must also have no felony convictions and be able to work with D.O.C. workers. This is a full time position with benefits. Salary will be determined based on experience.

Applications available at Miami Town Hall: 500 W. Sullivan Street, Miami, AZ. For more information please contact 928-473-4403. Position will be open until filled.
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