

MINUTES

TOWN OF MIAMI SPECIAL MEETING OF THE MAYOR AND COUNCIL MONDAY, NOVEMBER 24, 2014 AT 6:30 P.M.

1. CALL TO ORDER:

Mayor Dalley called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge and Vice Mayor Reiman led the invocation.

3. ROLL CALL OF COUNCILMEMBERS:

Present: Mayor Dalley, Vice Mayor Reiman, Councilmember Black, Councilmember Castaneda, Councilmember Gonzales and Councilmember Medina.

Absent: Councilmember Hanson.

Staff Present: Town Manager Heatherly, Town Attorney Smiley, Police Chief Gillen, Finance Director Rachele Sanchez, and Town Clerk Norris.

4. **CONSENT AGENDA:** *All items listed below are considered consent calendar items and may be approved by a single motion unless removed at the request of a Councilmember for further discussion/action. Other items on the agenda may be added to the consent calendar and approved under a single motion.*

- A. Consideration and possible action to approve Minutes of the November 10, 2014 Regular Council Meeting.
- B. Consideration and possible action to approve the Town Payroll for October 27, 2014 to November 9, 2014.

Councilmember Black motioned to approve the Consent Agenda. Motion seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member absent (Councilmember Hanson). MOTION PASSED.

5. APPROVAL OF DEMANDS:

- A. Consideration and possible action to approve the General Demands for November 5, 2014 to November 19, 2014.

Brief discussion regarding various demands. Brief discussion regarding refund of cleaning deposit for use of the Bullion Plaza Gym. Councilmember Medina motioned to approve the General Demands for November 5, 2014 to November 19, 2014. Motion seconded by Councilmember Castaneda.

Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member absent (Councilmember Hanson).
MOTION PASSED.

6. REPORTS / RECOGNITIONS:

A. Department Reports:

Police Department, Chief Gillen gives the Police Department statistics and activity report. Chief Gillen comments briefly that he has put together a follow-up program for victims of crime.

Finance Department, Rachelle Sanchez reports that bank reconciliations are completed for July through October and hopefully by the next scheduled Council meeting Council will begin receiving financial statements.

Town Manager Heatherly reports that Joe Sanchez's band will be playing at the Senior Center tomorrow. Reports briefly that he, Rachele from the Senior Center and one of the Senior Center members attended the 40th Anniversary of the Pinal-Gila Senior Center in Casa Grande. Public Works has been busy with street repairs and they will be picking up garbage on Tuesday and Wednesday this week due to the holidays. Reports briefly on the power outage last week at the lift station. Engineering Department is still working with CAG on the CDBG Street Improvement Project, they will have a recommendation for Council's consideration at the next Council meeting. Reports that the sewer rate study is still progressing. Reports on the completion of bank reconciliations through most of 2014. Reports they are currently working on the IGA with Genesis for management of Bullion Plaza Gym and a proposal for an IGA with Tri City Fire.

B. Town Manager Reports:

C. Mayor/Council Reports:

Mayor Dalley comments briefly regarding the recent explosion at the mine. Reports that he has been visiting with businesses and discussing their needs.

Councilmember Medina comments briefly on the Wastewater Advisory Board Meeting; he is impressed with the Board members.

7. CALL TO THE PUBLIC:

Mr. Elvin Fant, Miami resident comments regarding a meeting approximately 2 months ago, with Red Cross, for use of the Bullion Plaza Gym in case of an emergency situation. Mr. Fant states that Red Cross will not make a request to Council to use the gym because it is political. Mr. Fant requests that Council or Town Staff make contact with the American Red Cross regarding use of the gym for emergency purposes. Mr. Fant states that he would like to see Council bring this issue back and make the facility available to the residents.

8. **UNFINISHED BUSINESS:** None.

9. **NEW BUSINESS:**

A. Information, discussion and possible action: To approve payment application for AMEC, subject to funding agency concurrence, in the amount of \$17,571.47 for one month of Design and Construction Management Services (\$9,880.00 due from WIFA; \$7,691.47 due from USDA), as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council and reviews the payment application for AMEC. Brief discussion regarding the issue of easements and the design portion of the project. Brief discussion regarding the funding; it is pointed out that it is a loan until USDA pays its portion and the 20% left is the portion that the Town will have to pay back. Councilmember Castaneda motioned to approve payment application for AMEC, subject to funding agency concurrence, in the amount of \$17,571.47 for one month of Design and Construction Management Services (\$9,880.00 due from WIFA; \$7,691.47 due from USDA), as recommended by the Wastewater Advisory Board. Motion seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 5 in favor, 1 member opposed (Councilmember Black) and 1 member absent (Councilmember Hanson). **MOTION PASSED.**

B. Information, discussion and possible action: To approve payment application for Curtis, Goodwin, Sullivan, Udall and Schwab, subject to funding agency concurrence, in the amount of \$12,220.43 for Legal Services (\$5,144.90 due from WIFA; \$7,075.53 due from USDA), as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Vice Mayor Reiman motioned to approve payment application for Curtis, Goodwin, Sullivan, Udall and Schwab, subject to funding agency concurrence, in the amount of \$12,220.43 for Legal Services (\$5,144.90 due from WIFA; \$7,075.53 due from USDA), as recommended by the Wastewater Advisory Board. Motion seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 5 in favor, 1 member opposed (Councilmember Black) and 1 member absent (Councilmember Hanson). **MOTION PASSED.**

C. Information, discussion and possible action: To approve payment application for Dennis L. Lopez & Associates, subject to funding agency concurrence, in the amount of \$1,375.00 for expert appraisal witness services in the condemnation case for a Phase 2 sewer easement through a Sho Me Copper parcel, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly states that he has reviewed this billing and has no issues with it. Councilmember Castaneda motioned to approve payment application for Dennis L. Lopez & Associates, subject to funding agency concurrence, in the amount of \$1,375.00 for expert appraisal witness services in the condemnation case for a Phase 2 sewer easement through a Sho Me Copper parcel, as recommended by the Wastewater Advisory Board. Motion seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 5 in favor, 1 member opposed (Councilmember Black) and 1 member absent (Councilmember Hanson). **MOTION PASSED.**

D. Information, discussion and possible action: To direct staff to prepare a resolution of support from the Town of Miami for the Boomtown Spree or to otherwise work with the Boomtown Spree in support of its event.

Vice Mayor Reiman presents this item to Council. Vice Mayor Reiman comments that he had initially inquired about the event taking place this year. There had been statements made regarding the lack of support from the Town. Vice Mayor Reiman states that he talked to almost all the local business owners and most of them were supportive of the event. There was some discussion as to where the event should be held and most were in favor of the Sullivan Street location. Vice Mayor Reiman feels it is a good event for the Town and something that many people look forward to. Mr. Matt Kannegaard of the Boomtown Spree is present. All Councilmembers commented positively on the event and feel the Town should work with Boomtown Spree to have the event this year. Brief discussion regarding issues with parking at Bullion Plaza. Mr. Kannegaard states they would like to have an agreement with the Town stating that the Town is co-sponsoring the event and helping with the insurance costs. Mr. Kannegaard states they will work with the Police Department regarding security for the event. The proposed date of the event is April 17 – 19, 2015. Councilmember Black motioned to direct staff to draft an agreement to support the Boomtown Spree. Motion seconded by Councilmember Castaneda. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member absent (Councilmember Hanson). MOTION PASSED.

E. Information, discussion and possible action: To approve Intergovernmental Agreement (IGA) with Town of Kearny to field train a new Town of Kearny police cadet for a period of up to 12 weeks.

Police Chief Gillen presents this item to Council. Chief Gillen explains that the Town of Kearny Police Department has a new cadet on their force and need to have him field trained by a certified field training officer. Town of Kearny does not have a field training officer to do the training and requested the Town of Miami to allow its field training officers to train the cadet for a 4 to 12 week period. Councilmember Black motioned to approve Intergovernmental Agreement (IGA) with Town of Kearny to field train a new Town of Kearny police cadet for a period of up to 12 weeks. Motion seconded by Councilmember Castaneda. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member absent (Councilmember Hanson). MOTION PASSED.

F. Information, discussion and possible action: To approve procedures for collecting outstanding utility account receivables for previously supplied sewer, garbage and bulk trash collection services.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly reviews the overall receivables and gives a breakdown of the receivables. Town Manager Heatherly explains the total number of utility accounts are 1,071, of which 486 of them are on a final billing status. The balance due on those accounts is \$235,521.00. Town Manager Heatherly states he has reviewed all the other accounts to see who has not had any payment activity in the last 3 months; so in addition to the 468 customers there is another 138 that have not paid at all in 3 months. Discussion regarding the likelihood of collecting from some of these customers. Discussion regarding the fact that there is a lot of money that is owed to the Town of Miami. Discussion regarding what processes the Town needs to take to start collecting some of the money owed to the Town. Discussion regarding putting liens on properties of customers who do not/are not paying. Discussion regarding

it not being fair to the customers who are paying their bill. Discussion regarding putting in "shut off" valves when the new system comes in. Town Manager Heatherly comments regarding the Town having numerous ordinances in place but they can be confusing and contradicting of each other. Town Manger Heather points out several different areas in the ordinances where they contradict each other or other ordinances and classifications. Discussion regarding the surcharge for users outside of Town of Miami town limits. Town Manager Heatherly states that if the Town does not raise the rates the Town will not get the funding to complete the project. Town Manager Heatherly comments regarding getting a report from Arizona Water Company on a monthly basis to help the Town manage the sewer accounts. Discussion regarding residential fees for trash pickup and bulk trash pickup. Town Manager Heatherly explains the issues staff is facing with the utility billing. Discussion regarding redesigning the application form. The Casselle utility billing program needs to be utilized to its fullest extent; need someone to learn the system really well. Discussion regarding the need to rewrite the utility ordinances to be clear and concise and enforces all ordinances. Town Manager Heatherly stresses the importance to establish internal controls, procedures, collections processes and putting liens on properties. Through the discussions of this issue there is no need for direction to the Town Manager at this time.

10. CALL TO THE COUNCIL:

Councilmember Medina announces that he is happy to share any of his Council packet information with anyone who would like to review it. Councilmember Medina states he feels the Town Manager is doing an excellent job.

11. ADJOURNMENT: Councilmember Black motioned to adjourn the meeting. Motion seconded by Councilmember Gonzales. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member absent (Councilmember Hanson). **MOTION PASSED.**

Adjourned 8:17 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special meeting of the Town Council of the Town of Miami, AZ held on the **24th** day of **November** 2014.

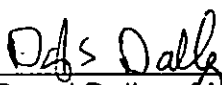
I further certify that the meeting was duly called and that a quorum was present.

DATED this **8th** day of **December** 2014.



Karen Norris, Town Clerk

APPROVED:


Darryl Dalley, Mayor