

MINUTES
TOWN OF MIAMI

REGULAR MEETING OF THE MAYOR AND COUNCIL
MONDAY, OCTOBER 24, 2016 AT 6:30 PM

1. CALL TO ORDER:

Mayor Dalley calls the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge of allegiance, followed by Councilmember Medina leading the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dalley, Vice Mayor Reiman, Councilmember Castaneda, Councilmember Gonzales, Councilmember Hanson and Councilmember Medina.

EXCUSED: Councilmember Black.

STAFF PRESENT: Town Manager Heatherly, Town Attorney Smiley, Town Clerk Norris, Finance Clerk Lopez, and Police Lieutenant Preston.

4. CONSENT AGENDA:

- A.** Consideration and possible action to approve Minutes of the October 10, 2016 Regular Meeting.
- B.** Consideration and possible action to approve October 16 – 22, 2016 as Cities & Towns Week Proclamation.
- C.** Consideration and possible action to appoint Maria Lopez to the Public Safety Personnel Retirement System (PSPRS) Board, term to expire June 2019.
- D.** Consideration and possible action to approve the Town Payroll for October 9, 2016.

Councilmember Castaneda moved to approve the consent agenda. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). **MOTION PASSED.**

5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A.** Consideration and possible action to approve the General Demands for October 8, 2016 to October 21, 2016.

Councilmember Gonzales asks Town Manager Heatherly if he found out what happened with sequential order of the checks from the last report. Town Manager Heatherly states that he did

not but will have Maria Lopez look at it and he get back to him with what he finds out. Councilmember Castaneda moved to approve the general demands for October 8, 2016 to October 21, 2016. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

6. REPORTS / RECOGNITIONS:

A. Department Reports.

Police Lieutenant Preston, gives the Police Department report of statistics and activity. Reports that the Police Department has received the grant funds for the Police Department vehicles, the Homecoming parade was a success and Saturday Night Lights was a success as well. Reports that they have had success with parking a police vehicle on Highway 60 and will soon be putting the speed radar trailer out there.

B. Town Manager Report.

Town Manager Heatherly reports that Public Works Department continues to work on cleaning up the streets. Town Manager Heatherly reminds Council that they do not have the authority to tell employees what to do, call him if they have issues or need something addressed. Reports that the investigation regarding the missing funds is progressing. The audit is scheduled and should be starting in the middle of November. Reports that he has been and will be spending quite a bit of time on the phase 2 sewer project mitigation. Reports that Town Department Heads will be attending the first Council meeting of each month to give their activity report.

C. Mayor/Council Reports.

Councilmember Medina comments regarding the Homecoming parade being a success. Reports on attending the Winkelman Bridge Ceremony and comments on the history of the bridge and the engineer who built the bridge. Boomtown Spree is still a go and the next meeting will be on November 16th. Reports that the Moose Lodge rummage sale was a success and will piggyback with the Small Town Christmas Event again this year.

Mayor Dalley comments regarding the Town of Miami's fire truck being in the Homecoming parade, was glad to see it. Reports that everything is all set for the Veteran's Day Parade.

Councilmember Gonzales comments regarding the Homecoming parade, gave kudos to the Public Works Department, they were very organized. Comments that he was happy to see the Town of Miami fire truck in the parade as well. Comments that he was happy to see that the Town of Miami Police Department made an appearance at the Homecoming football game, great way to represent the Town of Miami.

Councilmember Hanson comments regarding Public Works doing a great job. Highway 60 looks great, clean. Thanks to the Public Works department for keeping it that way.

7. CALL TO THE PUBLIC:

Ms. Evelyn Vargas and Brian Seppela of the Corbre Valley Regional Aquatic Center informs Council that they will be on the agenda for the next Council meeting. Comments briefly on how the Aquatic Center plan has progressed over last couple of years. Comments that the committee will be looking for Council feedback as well as feedback from the community regarding the location of the Center. They will be doing a lot of public outreach. Comments regarding how much heart was put into building the Globe pool and the Miami pool and they will put in just as much heart into building this aquatic center facility.

Ms. Sharon Licano, Miami resident, announces that Small Town Christmas will be on December 17th at 10:00 a.m. They are currently doing a raffle for an 8 inch tablet which will be given on Veterans Day. Hoping this will be a real good event this year.

8. UNFINISHED BUSINESS:

- A. Information, discussion and possible action:** To approve renaming the Highway 60 Park to Vandal Memorial Park and to apply for grants to purchase playground equipment and to fix up the park, with all specific future changes and improvements to be approved at a later date by the Miami Town Council.

Miss. Alexis Followill and Miss. Bailey Sexton of the Miami High School present this item to Council. Miss Followill states that they are proposing renaming the Hwy 60 Park to Vandal Memorial Park. Miss Followill states that the park will provide a fun and safe environment for the community of Miami. Miss Followill states that the Town has two parks and this would be an opportunity to greatly improve the Highway 60 Park. They are proposing to change the name to Vandal Memorial Park to honor students and teachers of Miami High School who have passed away. Review of the student's objectives; a safe place for the children to play, a project that will bring the community together, start of the rehabilitation of Miami as a whole and bring a better look to Miami. Open discussion regarding how they are planning to accomplish this project. Discussion regarding grants and fundraisers. Discussion regarding the benefits of change and encouraging the Miami High School students to take action within the community. Discussion regarding the expected results and benefits. Discussion regarding when the students are proposing the project will be completed. It is stated that some of it will be completed by May 2017. Since this is a project that involves the student body as a whole, as students graduate, the students who move up will take over and continue with the project. Councilmember Hanson moved to approve the naming of Miami Vandal Park, the whole package and working with the Town administration. Seconded by Councilmember Medina. Brief discussion regarding naming the park Miami Vandal Memorial Park; Council is in agreement with that name. Councilmember Hanson moved to amend her motion the correct the name of the park to Miami Vandal Memorial Park. Amendment seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

9. NEW BUSINESS:

- A. Information, discussion and possible action:** Presentation from Service Line Warranties regarding the NLC (National League of Cities) Service Line Warranty Program and possible direction to staff to move forward with the program.

Ms. Ashley Shiwarski, Inside Sales Manager for Utility Service Partners, Inc. presents this item Council. Ms. Shiwarski explains that Service Line Warranty is the only program endorsed by the National League of Cities as well as the League of Arizona Cities and Towns. They are a Better Business Bureau business with an A+ rating. They also have won the Torch Award for Marketplace Ethics from the Better Business Bureau. Ms. Shiwarski comments that they help to address the public policy issue of aging infrastructure. They partner with municipalities and are a completely voluntary program that is available to the residents. They provide home owners with optional protection on external water lines, external sewer lines and in home plumbing. Ms. Shiwarski explains how they provide their services and handle all the aspects of the program; marketing, billing, claims management and customer service. This is at no cost to the Town. Ms. Shiwarski explains that the Town would actually receive incremental revenues for each registration as well. Explanation of how they notify homeowners about their service. Repairs are only made by licensed, local contractors. Review of the coverage provided by the program and what the homeowner receives for the coverage. They do not limit the number of incidents or claims and there are no service fees or deductibles. Discussion regarding their marketing program. Brief review of the cost of each of the plans offered. Councilmember Hanson moved accept this program. Seconded by Councilmember Medina. Discussion regarding the Town Attorney reviewing this to research a few of her concerns. Brief discussion regarding the legalities of the Town being required to go out to open bid for this service. There would be no need to go out to bid since it is at no cost to the Town. Discussion regarding why the Arizona League of Cities and Towns would endorse this program. Discussion regarding if they have ever had to deny a claim and why. It is stated that the program is only available to residential users. Vice Mayor Reiman moved to amend the original motion to table this item until it can be investigated by the Town Manager and staff. Councilmember Hanson moved to amend the amended motion to have staff and the legal department look into this. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED – ITEM TABLED.

- B. Information, discussion and possible action:** To direct the Town Manager to negotiate with Economist.com and initiate a Utility Rate Study or update the previous Utility Rate Study for the Town of Miami.

Mayor Dalley moved to table this item. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED – ITEM TABLED.

- C. Information, discussion and possible action:** To approve the final Request for Qualifications for the Construction Management Services for Phases 3-5 of the sewer project.

Town Manager Heatherly presents this item to Council. Just wanted to bring this to Council to bring them up to speed on this issue. The last time this was before Council it was approved "in principal". Just want to inform Council on some minor wording changes. Town Manager Heatherly comments on the Review Committee, review process and the rating scale that will be used. Vice Mayor Reiman moved to approve the final Request for Qualifications for the Construction Management Services for Phases 3-5 of the sewer project. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

- D. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Kinkaid Civil Construction, in the amount of \$236,765.26 for Phase 2 Construction Services, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Vice Mayor Reiman moved to approve, subject to funding agency concurrence, payment application for Kinkaid Civil Construction, in the amount of \$236,765.26 for Phase 2 Construction Services, as recommended by the Wastewater Advisory Board. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

- E. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$32,128.87 for Design and Construction Management Services, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Councilmember Castaneda moved to approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$32,128.87 for Design and Construction Management Services, as recommended by the Wastewater Advisory Board. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

- F. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$14,045.23 for Legal and Project-Related Services, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Councilmember Castaneda moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$14,045.23 for Legal and Project-Related Services, as recommended by the Wastewater Advisory Board. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

G. Information and discussion only: Regarding an update on the progress of the Town of Miami Phase 2 Sewer Project.

Town Manager Heatherly presents this item to Council commenting that this project is nearing the end of Phase 2. Town Manager Heatherly briefly reviews the details of the Wastewater Advisory Board meeting. There is just 1 easement left for the Town to get. Discussion regarding the issue of the actual construction that was supposed to be done on June 23rd, but had been given an extension of 105 days, and still has not been completed. Brief discussion regarding a dispute between the Town and Kinkaid regarding defining "substantial completion"; the contract is not specific. Brief discussion regarding some of the problems that were between Kinkaid and Arizona Water Company. Town Manager Heatherly explains that the Town will need to complete a "punch" list. Brief discussion regarding the "punch" list. Town Manager Heatherly gives an update on what needs to be completed to meet substantial completion. There are 11 more service connections that need to be completed. Town Manager Heatherly states that if each of the Councilmembers can come in and meet with him, he can update them on the range of the impact of the ongoing mediation issue.

10. CALL TO THE COUNCIL: No response.

11. ADJOURNMENT:

Vice Mayor Reiman moved to adjourn the meeting. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 6 in favor and 1 member excused (Councilmember Black). MOTION PASSED.

Meeting adjourned at 8:11 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 24th day of October, 2016.

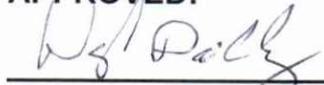
I further certify that the meeting was duly called and that a quorum was present.

DATED this 14th day of November 2016.



Karen Norris, Town Clerk

APPROVED:



Darryl Dalley, Mayor