

# MINUTES

## TOWN OF MIAMI

### REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, AUGUST 28, 2017 AT 6:30 PM

#### 1. CALL TO ORDER:

Mayor Dalley calls the meeting to order at 6:31 pm.

#### 2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge of allegiance, followed by Councilmember Medina leading the invocation.

#### 3. ROLL CALL OF COUNCIL MEMBERS:

**PRESENT:** Mayor Dalley, Vice Mayor Gonzales, Councilmember Hanson and Councilmember Medina.

**EXCUSED:** Councilmember Black, Councilmember Castaneda and Councilmember Mancha II.

**STAFF PRESENT:** Town Manager Heatherly, Town Attorney Smiley, Town Clerk Karen Norris, Finance Clerk Maria Lopez and Police Chief Preston.

#### 4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of the August 14, 2017 Regular Meeting.
- B. Consideration and possible action to approve the Town Payroll for August 13, 2017.

Councilmember Medina moved to approve the consent agenda. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

#### 5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A. Consideration and possible action to approve the General Demands for August 10, 2017 to August 25, 2017.

Vice Mayor Gonzales questions demand number 18914 and 18926, both are for office supplies and how they are coded to each department. Demand 18926 is broken down by department but demand 18914 is not broken down to show departmental use, just charged to administration. Maria Lopez explains that is because that is for stuff that we buy to keep in

stock at townhall and then track the items as they used by various departments. Town Manager Heatherly states that the list will track which department used what and then be charged when those particular items are replenished. Mayor Dalley asks about the demand for Canyon State Wireless, is that for the police radios. Maria Lopez states that she will look into that invoice and find out what the charge was for. Mayor Dalley asks if the USA Bluebook invoice is reimbursable through the sewer project grant. Town Manager Heatherly states that it is not, that is for operating expenses at the treatment plant. Councilmember Medina moved to approve the general demands for August 10, 2017 through August 25, 2017. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

## **6. REPORTS / RECOGNITIONS:**

### **A. Department Reports.**

Police Chief Preston, Police Department report on statistics and activity through August 27, 2017.

### **B. Town Manager Report.**

Town Manager Heatherly reports the work on Milton Avenue has been completed and 5D did a great job on that repair. Brief report on the Arizona League of Cities and Town Conference he attended on Wednesday. Reports that the Town has received ADEQ approval for Phases 3-5. Reports on the vendor meeting that was held Saturday morning. They are going to try and reestablish the Miami Merchants Association. The Miami Chamber of Commerce is having the Miami Alive at 5 Chamber Mixer this Thursday at 5 p.m. Met with the auditor last week, reviewed some of the issues that need to be cleaned up. The Town has received a Notice of Claim in regards to a claim that some property has been damaged.

### **C. Mayor/Council Reports.**

Councilmember Hanson reports that last week Capstone met Town Manager Heatherly and Miami Genesis and has awarded Miami Genesis a grant in the amount of \$25,000.00 for the lighting project at Bullion. Councilmember Hanson gives thanks to Capstone.

Councilmember Medina states that last Monday that was at Townhall he parked his wife's car across the street and ended up getting a flat tire. There was a 4" brand new screw in it, which he feels must have happened when they were at the meeting. Reports briefly on attending the Chamber Mixer at the Casino last Wednesday. Comments that he was not able to attend the Arizona League of Cities and Town Annual Conference due to a scheduling conflict with the Arizona New Mexico Moose Association convention he attends every year in Phoenix. Reports that Boomtown Spree is still gaining momentum.

Vice Mayor Gonzales gives thanks to Librarian, Delvan Hayward, for donating solar glasses to his class so that his students could see the solar eclipse; he was able to share those glasses with some of the high school students as well. Reports briefly on attending the Arizona

League of Cities and Towns Annual Conference. Did a lot of networking and talking with other cities and towns regarding current issues and ideas that we can possibly use here in Miami. Reports that he also attended some very educational classes.

Mayor Dalley reported briefly on the last Music in the Park which was this past Saturday; it was nice to see the Town employees there volunteering their time. Comments regarding the high school students that attended the League conference and that they had a very good time. Comments regarding attending a meeting on how to form a Youth Commission, will be working on that project. Comments regarding how APS has helped the Town with many things and are willing to help if we ask for it. Announces that Miami Fiesta is coming up real soon. Announces that the Globe v. Miami football game is in Globe this year and is this Friday.

7. **CALL TO THE PUBLIC:** No response.

8. **UNFINISHED BUSINESS:** None.

9. **NEW BUSINESS:**

- A. Information, discussion and possible action:** To approve request from Miami High School to close Sullivan Street to traffic, starting at Miami Avenue and ending at Bullion Plaza, and to use Town electricity from the Miami Veterans Memorial Park, all for a Homecoming Parade on Friday, October 6, 2017, 12:00 noon to 2:00 p.m., with the Town to provide traffic control and barricades as deemed necessary by the Miami Police Department.

Sarah Griego, Senior Class President, Anthony Dzera, Senior Class Rep. and Daniel Ducharm present this request to Council. Ms. Griego comments on the Homecoming Theme, All Around the World, and what each class theme will be. Brief discussion regarding the parade route and use of electricity in the park for the P.A. system. Discussion regarding the parade entry applications and where they will be available for anyone who wants to have an entry in the parade. Councilmember Hanson moved to approve request from Miami High School to close Sullivan Street to traffic, starting at Miami Avenue and ending at Bullion Plaza, and to use Town electricity from the Miami Veterans Memorial Park, all for a Homecoming Parade on Friday, October 6, 2017, 12:00 noon to 2:00 p.m., with the Town to provide traffic control and barricades as deemed necessary by the Miami Police Department. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

- B. Information, discussion and possible action:** To approve Special Event for Special Event Liquor License application for Miami Lions Club #21 B for Miami Fiesta to be held Saturday, September 9, 2017; from 9:00 am to 11:00 pm at Bullion Plaza Museum lawn, 150 N. Plaza Circle, Miami, AZ.

Mrs. Barbara Nancarrow and Mr. Joe Sanchez of the Miami Lions Club present this request to Council. Councilmember Hanson moved to approve Special Event for Special Event Liquor License application for Miami Lions Club #21 B for Miami Fiesta to be held Saturday,

September 9, 2017; from 9:00 am to 11:00 pm at Bullion Plaza Museum lawn, 150 N. Plaza Circle, Miami, AZ. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

**C. Information, discussion and possible action:** To approve Letter of Support to CAG (Central Arizona Governments) to apply for a potential grant to perform a Community Needs Assessment for Southern Gila County.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly states that right now he does not have a letter for Council to approve but he has attached some emails as backup regarding this item. CAG has been asked to work with the IDA to complete a community needs analysis. He is not sure which agency is going to submit for the federal grant. He has asked some questions but no one seems to know who is driving that. He has also tried to find out if the Southern Gila County Economic Development Council and/or the Chamber of Commerce are involved with this and neither organization is involved or know anything about it. Town Manager Heatherly states that he was looking to see if Council would be interested in supporting this and he can write a letter of support. Councilmember Hanson moved to table this item and bring it back at the next meeting with more information. Seconded by Councilmember Medina. Brief discussion regarding timing of the grant application. Town Manager Heatherly states that timing is important, thinks they need to have an answer sometime this week. Councilmember Hanson rescinds her motion and moves to have Joe write the letter and send it out. Seconded by Councilmember Medina. Town Attorney Smiley comments that the item as written can't be approved because there is no letter of support and Council is not exactly sure of what they would be supporting. She just does not feel that there is enough information for Council to approve it. Brief discussion regarding preapproving a letter of support for the Town Manager to send out. Town Attorney Smiley states that Council could give the Town Manager direction that the Council is in support of a potential needs assessment if needed for getting a federal grants and direct him, if there is not time to bring the matter back to Council before the letter is needed, to write it for ratification at the next Council meeting. Mayor Dalley calls for the vote. Vote – 4 opposed and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION DENIED. Mayor Dalley moved that the Town write the letter as requested by CAG and send it in so we can apply for the grant. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 3 in favor, 1 opposed (Vice Mayor Gonzales) and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

**D. Information, discussion and possible action:** To approve Inmate Work Contract with State of Arizona Department of Corrections.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly states that he has reviewed the contract and does not see any difference from our current contract and the inmate pay rate remains the same. This contract is for 5 years. Town Attorney Smiley points out that the signature line for the Town has been changed from the Town Manager to the Mayor because the Town only provides for the Mayor to sign contractual agreements. Councilmember Medina moved to approve Inmate Work Contract with State of Arizona Department of Corrections. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote – 4

in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

- E. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$11,510.44 for one month of Design and Phase 2 Construction Management services, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council and states that it has been recommended for approval by the Wastewater Advisory Board. Town Manager Heatherly points out that this pay application is for two months of design work. Councilmember Medina moved to approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$11,510.44 for one month of Design and Phase 2 Construction Management services, as recommended by the Wastewater Advisory Board. Seconded by Mayor Dalley. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

- F. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$36,203.18 for legal, easement evaluation, Phase 3-5 construction management services, and other project related expenses, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council and states that it has been recommended for approval by the Wastewater Advisory Board. Councilmember Hanson moved to approve this item as written. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

- G. Information and discussion only:** Update on the current status and progress of sewer project Phase 2 and Phases 3-5.

Town Manager Heatherly brings Council up to date on the current status of Phase 2 of the sewer project. As of Tuesday of last week the Town has filed a complaint against Kinkaid and the surety company. Two weeks ago Peterson Geotechnical selected 4 more sites for testing. Peterson should have received the geotechnical results from the lab today. It may take them a week or so to write their report. We should have the final report in about a week and a half. For Phases 3-5, we have received all approvals necessary from ADEQ to proceed with the project. USDA is continuing to review the plans and hopefully we will get an answer from them by the end of this week. Southwest Gas and Arizona Water Company are continuing to do potholing and reporting weekly to the Town. Brief update on acquisition of easements. Update on the project schedule. As of right now the current plan is to start the project on November 27<sup>th</sup>. Town Manager Heatherly explains to Council the right-of-entry letter sent to all property owners. Property owners are to sign those and return to the Town as soon as possible. This will allow the Town to go on their property during the project if need be.

**10. CALL TO THE COUNCIL:**

Councilmember Medina thanks everyone for attending the meeting.

**11. ADJOURNMENT:**

Councilmember Medina moved to adjourn the meeting. Seconded by Councilmember Hanson. Mayor Dalley calls for the vote. Vote - 4 in favor and 3 members excused (Councilmember Black, Councilmember Castaneda and Councilmember Mancha II). MOTION PASSED.

Meeting adjourned at 7:43 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 28th day of August, 2017.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 11<sup>th</sup> day of September 2017.



Karen Norris, Town Clerk

**APPROVED:**



Darryl Dalley, Mayor