



MINUTES

TOWN OF MIAMI

REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, JANUARY 8, 2018 AT 6:30 PM

1. CALL TO ORDER:

Mayor Dalley calls the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Dalley led the pledge of allegiance. Councilmember Medina led the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Dalley, Vice Mayor Gonzales (arriving at 6:51 p.m.), Councilmember Black, Councilmember Castaneda, Councilmember Mancha II and Councilmember Medina.

EXCUSED: Councilmember Hanson.

STAFF PRESENT: Town Manager Heatherly, Town Attorney Smiley, Town Clerk Norris, Police Chief Preston, Librarian Delvan Hayward, Senior Center Director Kristy Regalado and Utility Coordinator Tash Jerrols.

4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of the December 11, 2017 Regular Council Meeting.
- B. Consideration and possible action to approve the Town Payroll for December 17, 2017 and December 31, 2017.
- C. Consideration and possible action to approve Town of Miami's 100th Anniversary Proclamation.

Councilmember Black moved to approve the consent agenda. Seconded by Councilmember Mancha II. Mayor Dalley calls for the vote. Vote – 5 in favor and 2 members excused (Vice Mayor Gonzales and Councilmember Hanson). **MOTION PASSED.**

5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A. Consideration and possible action to approve the General Demands for December 8, 2017 to December 31, 2017.

Councilmember Castaneda moved to approve general demands for December 8, 2017 to December 31, 2017. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 5 in favor and 2 members excused (Vice Mayor Gonzales and Councilmember Hanson). MOTION PASSED.

B. Review and discussion of Accounts Payable Aging Report through December 2017.

Town Manager Heather briefly reviews the accounts payable aging report through December 2017.

C. Review and discussion of Revenues/Expenditures report for activities of December 2017.

Town Manager Heatherly reviews the schedule of revenues report. Town Manager Heatherly reviews the expenditure report.

D. Review and discussion of the recap of financial activity report for October 2017.

Town Manager Heatherly briefly reviews the recap of financial activity for the month of December 2017.

6. REPORTS / RECOGNITIONS:

A. Department Reports.

Police Chief Preston gives the Police Department report on activity and statistics for the month of December 2017.

Kristy Regalado, Senior Center Director gives the Senior Center report on statistics and activity for the month of December 2017.

Librarian Delvan Hayward gives the Library report on statistics and activity for the month of December 2017. Ms. Hayward also gives a brief update on the Centennial Celebration plans.

Tash Jerrols, Utility Coordinator, reports on the utility account billing activities and monthly statistics for December 2017.

Vice Mayor Gonzales arrives at 6:51 p.m.

B. Town Manager Report.

Town Manager Heatherly reports the Public Works Department preventative maintenance schedules are almost done. Public Works is finishing up the rock and debris clean up at the end Sullivan Street and will be putting in new chain link fence to keep the debris off Sullivan Street. The audit is progressing and should be done by the middle of February. Have completed staff 6 month performance reviews and will be reviewing those with staff members soon. Gives a brief update on the lighting project at Bullion Plaza.

C. Mayor/Council Reports.

Councilmember Medina states that Boomtown Spree is struggling but is going to try and make it work somehow and will keep the public posted.

Mayor Dalley announces that the Miami High School had its Winter dance December 21st and the students will be giving a report to Council. Announces CAG has hired a new Director.

7. **CALL TO THE PUBLIC:** No response.

8. **UNFINISHED BUSINESS:** None.

9. **NEW BUSINESS:**

A. Information and discussion only: Presentation regarding development of strategic and marketing plan for the Town.

Ms. Renee Targos presents the development of a strategic and marketing plan for the Town to Council. Ms. Targos states she is a marketing/communications and fund raising expert and would like to volunteer her services to the Town of Miami in helping with economic development through a revitalization plan including marketing, tourism, youth development, business engagement, church engagement, housing development and grant writing. She states that she would work under the supervision of the Town Manager in strategizing and monitoring progress. Ms. Targos briefly reviews proposed phase one and phase two of the program. Vice Mayor Gonzales states that there is just 6 months in each proposed phase, is that a feasible timeline. Ms. Targos states it is to get things started but not necessarily completed. Brief discussion regarding doing a couple Youtube videos on the Town of Miami. Discussion regarding whether the Town would have a Youtube channel and continue the promotional videos. Discussion regarding searching for grants to assist with the revitalization of the Town. Discussion regarding how to incorporate the local and valley churches into assisting with the program. Discussion regarding bringing in new business and helping the current local businesses as well. Discussion regarding how Council will communicate their ideas to Ms. Targos. Discussion regarding a plan for marketing the Town; antiques, the organic farmers, fitness and health activities and ghost tours. No action taken on this item.

B. Information, discussion and possible action: To approve Amendment No. 9 to the Town's contract with the Pinal-Gila Council for Senior Citizens related to home delivered meals to increase the contract funding for Home Delivered Meals (HDM) reimbursement adding the following revenue to the HDM budget a) Hospice Fundraiser \$6,698.00 and b) Gila County Funds \$14,500.00.

Senior Center Director Kristy Regalado presents Amendment No. 9 to Council.

Councilmember Medina moved to approve Amendment No. 9 to the Town's contract with the Pinal-Gila Council for Senior Citizens related to home delivered meals to increase the contract funding for Home Delivered Meals (HDM) reimbursement adding the following revenue to the HDM budget a) Hospice Fundraiser \$6,698.00 and b) Gila County Funds \$14,500.00.

Seconded by Councilmember Castaneda. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Hanson). MOTION PASSED.

C. Information, discussion and possible action: Review and possible award of Engineering Services contract for Community Development Block Grant (CDBG) Street Improvement Project #143-17.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly reviews the progress of the grant up to this point. This is just to award the engineering services contract. Once awarded, the terms of the contract will be negotiated. The Town received 5 proposals for engineering services and the proposals have been reviewed and evaluated by Town Manager Heatherly, Dale Metz and CAG. All three of them actually came up with the same recommendation to Council. Town Manager Heatherly states they are recommending Rick Engineering. Rick Engineering has worked with us before on the Merritt Ramp Project. Brief discussion regarding which streets are in the CDBG Grant. Councilmember Black asks if Canyon Avenue is still going to be done. Town Manager Heatherly states yes it is. Councilmember Castaneda moved to award Engineering Services contract for Community Development Block Grant (CDBG) Street Improvement Project #143-17 to Rick Engineering. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Hanson). MOTION PASSED.

D. Information and discussion only: Information regarding the strategic planning and budgeting committees for administration and operating sections of town functions and development of FY 18/19 budget and long range strategic plan.

Town Manager Heatherly presents this item to Council. Town Manager Heatherly reviews the budget development assignments for the administrative group and the operations group. Town Manager Heatherly reviews the budget administrative areas beginning with revenues and then expenses. Brief overview of the departmental budget responsibilities. Review of identification of needs. Review of revenues basic guidelines. Brief discussion regarding new programs and expenditures. Discussion regarding development long term strategies; where are we now, where does Miami want to be in 5 years, 10 years. Discussion regarding development of long term strategy; financial, infrastructure, management staff and general areas. No action taken on this item.

E. Information, discussion and possible action: To approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$1,113.91 for one month of Design, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Councilmember Castaneda moved to approve, subject to funding agency concurrence, payment application for AMEC, in the amount of \$1,113.91 for one month of Design, as recommended by the Wastewater Advisory Board. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Hanson). MOTION PASSED.

F. Information, discussion and possible action: To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$29,375.28 for legal, AERR Permits, sewer service installation for Phase 2, and other project-related expenses, as recommended by the Wastewater Advisory Board.

Town Manager Heatherly presents this item to Council. Councilmember Castaneda moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$29,375.28 for legal, AERR Permits, sewer service installation for Phase 2, and other project-related expenses, as recommended by the Wastewater Advisory Board. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote 6 in favor and 1 member excused (Councilmember Hanson). MOTION PASSED.

10. CALL TO THE COUNCIL:

Mayor Dalley comments regarding finding the plaque dedicating the gazebo in the veterans park to Sipie Martinez, it is pretty beat up and would like to see if the Town Manager will get another one made.

11. ADJOURNMENT:

Councilmember Castaneda moved to adjourn the meeting. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – 6 in favor, 1 member excused (Councilmember Hanson). MOTION PASSED.

Meeting adjourned at 7:59 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 8th day of January, 2018.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 12th day of February 2018.



Karen Norris, Town Clerk

APPROVED:



Darryl Dalley, Mayor