



TOWN OF MIAMI
Wastewater Advisory Board Meeting
Wastewater Collection System Replacement Project

THURSDAY, JANUARY 18, 2018 AT 4:15 PM
MIAMI TOWN COUNCIL CHAMBERS
500 W SULLIVAN STREET, MIAMI, ARIZONA 85539

Meeting Minutes

I. Call to Order

Meeting was called to order at 4:17 pm by Jay Spehar.

II. Roll Call

PRESENT: Jay Spehar, Ray Webb, John Trujillo

ABSENT: Jerry Barnes, Don Reiman

III. Approval of Minutes

a. Approval of Minutes from the December 21, 2017 Meeting.

- Ray Webb motioned to approve the minutes of the December 21, 2017 meeting. Motion was seconded by John Trujillo – All in favor.

IV. New Business

a. Project Status Update

Mark Ipson with HILGARTWILSON (HW) provided a project update.

- Mark Ipson stated that the Town received four bids for the Phase 3-5 sewer work, from Jonovich (\$12,149,641.35), Achen-Gardner (\$12,593,328.00), KE&G (\$10,447,648.00) and Redpoint (\$11,484,932.00). Mr. Ipson noted that the engineer's estimate that was announced at the bid opening was \$10,606,136.
- HILGARTWILSON will review the bids received for completeness and accuracy, as well as follow up on the references provided to ensure that the apparent low bidder is qualified for the project. During this time, HILGARTWILSON will also be preparing all the necessary information that is required by USDA for a contractor recommendation. After HW reviews the bids, the WWAB and Town Council will each meet to discuss potential approval of the contractor and contract amount.
- Mark Ipson gave a brief overview of the preliminary construction schedule. A Special WWAB Meeting is tentatively scheduled for February 8th to review the contractor recommendation and determine if the WWAB wants to recommend approval to Town Council. If approved by Town Council, it is anticipated that a notice to proceed will be issued to the selected contractor by February 21st, and that construction will take

approximately 14 months for substantial completion, with another two months for final completion. Additional discussion was held regarding the schedule and when the approximate "boots on the ground" date would be. It was noted that actual construction would most likely start about 3-4 weeks after the notice to proceed is issued.

- Mark Ipson noted that there are still two outstanding easements needed for the project. Dale Metz is continuing to work with the various landowners to obtain these easements.

b. Payment Applications

- Town of Miami's payment application in the amount of \$22,770.83 for legal, easements, and other project-related expenses was reviewed and discussed. Joe Heatherly explained that most of the expenses are for legal fees stemming from Phase 2 issues, and other miscellaneous project expenses. A motion was made by Ray Webb to recommend to Council the approval of the Town of Miami payment application in the amount of \$22,770.83, subject to funding agency concurrence. John Trujillo seconded the motion. All in favor.

c. Public Comment on the operation, financing, and construction of the sewer project

- Steve Flinn – Senior Construction Manager at HILGARTWILSON (2141 E. Highland Avenue, Suite 250, Phoenix, Arizona 85016) explained to the WWAB that Mandrel and video inspection testing for Phase 2 was tentatively set up for next week.

V. Adjournment:

- John Trujillo motioned to adjourn the meeting. Seconded by Ray Webb. All in favor. The meeting was adjourned at 4:34 pm.