



MINUTES

TOWN OF MIAMI

REGULAR MEETING OF THE MAYOR AND COUNCIL TUESDAY, MAY 28, 2019 AT 6:30 PM

1. CALL TO ORDER:

Vice Mayor Gonzales calls the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Vice Mayor Gonzales led the pledge of allegiance. Councilmember Medina led the invocation. A moment of silence is held for the passing of Beatrice "Betty" Guerra, Ruben Cota "Gypsy" Licano and Phillip L. Holguin.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Vice Mayor Gonzales, Councilmember Black, Councilmember Bringhurst, Councilmember Medina, Councilmember Moat (arriving at 6:39 p.m.), and Councilmember Reiman.

EXCUSED: Mayor Dalley.

STAFF PRESENT: Town Manager Heatherly, Accounting Clerk Steele, and Town Clerk Norris.

4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of the May 13, 2019 Regular Meeting.
- B. Consideration and possible action to approve the Town Payroll for May 19, 2019.

Councilmember Black moved to approve the consent agenda. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

Councilmember Black moved to move agenda item 8A to after agenda item 9B so that Councilmember Moat can be present for that item. Seconded by Councilmember Bringhurst. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina

– yea, Councilmember Moat – excused, and Councilmember Reiman – did not vote. MOTION PASSED.

5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A.** Consideration and possible action to approve the General Demands for May 10, 2019 to May 23, 2019.

Councilmember Black moved to approve the general demands for May 10, 2019 to May 23, 2019. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringham – abstain, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

6. REPORTS / RECOGNITIONS:

- A.** Town Manager Reports.

Town Manager Heatherly reports that he, Vice Mayor Gonzales and Councilmember Medina met with Evelyn Vargas regarding the regional aquatic center. Town Manager Heatherly gives a brief update on the progress of the aquatic center project. Reports on the audit; should be finalized and released today or tomorrow. Mr. Scott Powell will be scheduled to come up and make the audit presentation to Council. Reports that staff is already preparing for this year's audit. Reports on applying for grants and training staff on grant writing. Reports that Josh Derhammer is inventorying the town streets, each street will be ranked according to condition and traffic flow, this criteria will give us the ability to package the data for pursuing future grants.

Councilmember Moat arrives at 6:39 p.m.

- B.** Mayor/Council Reports.

Councilmember Medina reports on the Memorial Day Ceremony, there was a good turnout.

Vice Mayor Gonzales thanks Councilmember Medina for stepping up and organizing the Memorial Day Ceremony while Mayor Dalley is out of town. Councilmember Medina did a great job. Vice Mayor Gonzales gives kudos to the Miami Police Department for being present at the Miami High School Senior Graduation.

- 7. CALL TO THE PUBLIC:** No response.

8. UNFINISHED BUSINESS:

- A. Information, discussion and possible action:** Public Hearing regarding the proposed use of CDBG (Community Development Block Grant) Funds. After the

Public Hearing is closed, the Council will select uses from the proposed list for which to request CDBG funds. Proposed uses include:

1. Town wide street improvements as identified by the Town.
2. Repairs and upgrades to Town Library as determined by an engineer's evaluation.
3. Building demolition and rehabilitation as identified by the Town.
4. Improvements/enhancements to several of the five (5) local stairs as determined by an engineer's evaluation.
5. Acquire and rehabilitate local YMCA building as determined by an engineer's evaluation.
6. Sidewalk repairs/replacements as determined by the Town.
7. Construct Amphitheater at Bullion Center per an Architect/Engineer's plan.
8. Town equipment purchase as funds allows: such as a Street Sweeper, Garbage Truck, or paving equipment.

a) Open Public Hearing – Vice Mayor Gonzales. 7:12 p.m.

b) Public comments and open discussion regarding the proposed use of FY 2019 CDBG Funds from the Arizona Department of Housing Regional Account (RA).

Mr. Alan Urban of CAG reviews the basic requirements of the program. Mr. Urban explains the update in changes to the allocation of funds for this cycle. Mr. Urban reviews the 3 criteria of the project and the processing requirement. Comments briefly on previous projects the town has done with the CDBG funds.

Mr. Ray Webb, Miami resident, comments regarding lots of discussion at the last public hearing about how bad the streets are. He would like to go after the safety angle, fixing the streets in regards to water run off when it rains. Right now the town does not have the equipment to clean up the streets and it would be his advice to the town to invest in the equipment before repairing roads.

Mr. Urban comments on the ability of the town to use the CDBG funds to purchase equipment and the answer is no. Buying miscellaneous or maintenance equipment falls under general government services and they will not fund that. This is going to force the town to look at all of its options in regards to getting equipment.

c) Close Public Hearing – Vice Mayor Gonzales. 7:24 p.m.

d) Council discussion and possible action to select proposed use of FY 2019 CDBG funds.

Open discussion and comments regarding the impact of to the funding by Pinal County dropping out. Open discussion and comments regarding the States Special Project funding, which is CDBG funding but a totally different program. The rules for use of this funding is exactly the same. Mr. Urban explains that the States Special Project funding is extremely competitive. Councilmember Black comments that his main concern is that the downtown area looks fine, but he is concerned with the side of the highway where everyone lives, the tax payers. We have to do something about the roads, they are the number 1 thing being neglected. Town Manager Heatherly explains the specific way that CDBG funds can be used for street repair, we cannot just go put asphalt on them, need to put in curbs and gutters. Open discussion and comments regarding paving the streets. Discussion regarding other grants the town can go after through CDBG for street repair, this is probable the key to this whole dilemma. Need to formulate a plan of attack, invest some money in engineering of a project

that qualifies and have a project shovel ready. Then go after other grants to complete the project. Discussion regarding priority and estimated costs. Discussion regarding no matter what street type project they chose they are going to have to have the engineering work done ahead of time. Discussion regarding using the CDBG funds to do the engineering work. Discussion regarding the town being designated as a Colonia and is qualified for other specific grants that the town can apply for. Discussion regarding the estimated costs for the engineering work needed and anything that is left can be used for certain street repairs, like we did with the last CDBG grant. Councilmember Black moved to use the CDBG funds of \$274,266.00 for engineering work of the streets of Miami to be one step ahead and shovel ready projects to go after grants from the state and federal. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – nay, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

9. NEW BUSINESS:

- A. Information and discussion only:** Review and discussion regarding the Town Managers monthly report for April 2019. This includes departmental operating statistics and key performance indicators, capital projects, financial results and forecasts.

Town Manager Heatherly states that this report is for activities through the month of April 2019. Town Manager Heatherly briefly reviews the revenues and it looks like we are right on the numbers for revenues and expenditures with what we have budgeted for. Town Manager Heatherly reports on the street improvement project; that project is near completion. Town Manager Heatherly comments on the improvements and upgrades to the Police Department; it looks great. Public Works is continuing to work with FMI at the wastewater treatment plant. The Hostetler Pool opened Memorial weekend. Music in the Park will be kicking off in about a week and a half.

- B. Information, discussion and possible action:** Possible direction to staff to proceed with USDA loan for funding to complete partial repairs to Phase 2 sewer project work and other necessary items.

Town Manager Heatherly explains that he does not have a lot of information on this yet. They were supposed to have a meeting with USDA but due to some unfortunate circumstance the meeting had to be cancelled. He has met with HilgartWilson and Mr. Petersen of Petersen Geotechnical and have prepared some information and a short bid proposal that was given to KE&G. He has spoken to USDA and they reviewed the original proposal that was sent to them. They have requested a few changes to that proposal. We have the cost for repairing Sullivan Street, Plaza and Canyon Avenue. We have asks for bids in an Option A and Option B style. Option A is to replace everything that is there. Town Manager Heatherly states they feel that would be more expensive than leaving the existing pipe in place. Option A should be less expensive than Option B just because you don't have to take the time to hand dig everything.

Discussion regarding the overall cost just to replace the sewer lines as described in Option A; probably just shy of a million dollars. Brief discussion regarding the estimated cost for the whole project. Brief discussion regarding repairs and paving of Canyon Avenue. Discussion regarding the request for funds to buy equipment; it has not been approved by USDA yet. Open discussion and comments regarding the bio-waste project and costs. Town Manager Heatherly reviews the time frame for the repairs and states they should be done by the end of September. No action taken on this item.

C. Information, discussion and possible action: Review and approval of FY 2019/2020 Tentative Budget.

Town Manager Heatherly explains that last time Council looked at the proposed tentative budget it was \$278,000.00 upside down. He went back through it and made some adjustments. Several things he did not make any adjustments to which was the head count of the organization chart and the potential for wage increase or pay for performance program. He did reduce professional services in the some departments by \$44,000.00. Also made an increase to collections of receivables by \$90,000.00. Made some adjustments in the transit department on the ADOT reimbursement for expenditures. Town Manager Heatherly explains the reimbursement structure of ADOT. He also reduced the reserves he was going to build up, but we are still within the guideline of the loan agreement with USDA. Open discussion and comments regarding reserves and the contingency funds. Town Manager Heatherly comments briefly on the PSPRS shortfall, there is nothing in the budget for that this year. With those highlighted issues that puts us at a balanced budget. Councilmember Black moved to approve FY 2019/2020 tentative budget. Seconded by Councilmember Reiman. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringham – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

D. Information and discussion only: Review and discussion regarding the Miami Wastewater Collection System Improvement Project Phase 2 and Phase 3-5 and CDBG Project 143-17.

Town Manager Heatherly gives a brief update on the CDBG Street Project. Only thing left to do is the slurry coating, which will be done Thursday. There is a meeting set with the attorneys on how to proceed further the AMEC and Kinkade lawsuit and hope to have a plan of action very soon. Mr. Nohe Garcia of KE&G gives an update report on the sewer project Phases 3-5. Looking at mid-July of as a substantial completion date. They have a punch list that they need to go over with the inspector. Will be doing the paving in late June, but the chip sealing will have to be done in September because of the temperature and to try and avoid the monsoon season. Once that is done that will be the end of the project.

E. Information, discussion and possible action: To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$59,261.47 for sewer project related expenses.

Town Manager Heatherly presents this item to Council and asks them to approve it in total. Town Manager Heatherly explains that USDA may not pay it in total because they had some issues with the camera the town wants to buy. They had issues with it two weeks ago but since then they have checked with another project similar to ours and they said that machine is really good but the town needs to get 3 estimate on it. If he can get it done prior to them paying on this then they will go ahead and pay for it. This camera was recommended by KE&G. Councilmember Medina moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$59,261.47 for sewer project related expenses. Seconded by Councilmember Black. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

F. Information, discussion and possible action: To approve, subject to funding agency concurrence, payment application for KE&G, in the amount of \$934,210.84 for sewer project work completed.

Town Manager Heatherly presents this item to Council and it is recommended for approval by the Wastewater Advisory Board. Councilmember Black moved to approve, subject to funding agency concurrence, payment application for KE&G, in the amount of \$934,210.84 for sewer project work completed. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

G. Information, discussion and possible action: To approve, subject to funding agency concurrence, payment application for Hilgart Wilson, in the amount of \$48,949.50 for sewer project related expenses Phases 3-5 expenditures for HilgartWilson.

Town Manager Heatherly presents this item to Council and it is recommended for approval by the Wastewater Advisory Board. Councilmember Black moved to approve, subject to funding agency concurrence, payment application for Hilgart Wilson, in the amount of \$48,949.50 for sewer project related expenses Phases 3-5 expenditures for HilgartWilson. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

10. CALL TO THE COUNCIL:

Councilmember Medina thanks everyone for coming to the meeting.

Councilmember Moat thanks the town for hiring his granddaughter at the pool again this year. Comments on the sewer lock outs, this will help to get people to pay their bills. Comments on

City of Globe putting their meetings on the internet social media. Asks if the Town of Miami will be doing that. Comments that he is leaving this meeting with a good feeling.

Councilmember Bringhurst comments that the kids are now out of school for the summer and asks everyone to keep their eyes and ears open because the kids have been out looking for trouble.

Councilmember Black apologizes for missing the last meeting, he was having medical procedures.

Vice Mayor Gonzales thanks Town Clerk Norris for getting all the Councilmembers booked at the League of Arizona Cities and Town Annual Conference.

11. ADJOURNMENT:

Councilmember Black moved to adjourn the meeting. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 8:34 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the **28th** day of **May**, 2019.

I further certify that the meeting was duly called and that a quorum was present.

DATED this **10th** day of **June** 2019.



Karen Norris, Town Clerk

APPROVED:



Sammy Gonzales, Vice Mayor