



## MINUTES

### TOWN OF MIAMI

#### REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, JUNE 10, 2019 AT 6:30 PM

#### 1. CALL TO ORDER:

Vice Mayor Gonzales calls the meeting to order at 6:32 p.m.

#### 2. PLEDGE OF ALLEGIANCE/INVOCATION:

Vice Mayor Gonzales led the pledge of allegiance. Councilmember Medina led the invocation. A moment of silence was held in honor of June 6, 1944 Normandy, D-Day.

#### 3. ROLL CALL OF COUNCIL MEMBERS:

**PRESENT:** Mayor Dalley (telephonically), Vice Mayor Gonzales, Councilmember Black, Councilmember Bringhurst, Councilmember Medina, Councilmember Moat, and Councilmember Reiman.

**STAFF PRESENT:** Town Manager Heatherly, Town Attorney Goodwin, Accountant Steele and Town Clerk Norris.

#### 4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of the May 28, 2019 Regular meeting.
- B. Consideration and possible action to approve the Town Payroll for June 2, 2019 and May 5, 2019.
- C. Consideration and possible action to approve Library Services Agreement with Gila County Library District for the period of July 1, 2019 to June 30, 2020.

Councilmember Black moved to approve the consent agenda. Seconded by Councilmember Medina. Vice Mayor Gonzales points out that he only has the June 2<sup>nd</sup> payroll report in his packet. Town Clerk Norris explains that the May 5<sup>th</sup> payroll listed on the agenda is a typo, it was approved at a previous meeting. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**5. APPRVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:**

- A.** Consideration and possible action to approve the General Demands for May 24, 2019 to June 6, 2019.

Councilmember Black moved to approve the general demands for May 24, 2019 to June 6, 2019. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**6. REPORTS / RECOGNITIONS:**

- A.** Town Manager Reports.

Town Manager Heatherly reports on the first Music in the Park this summer. Reports on the showing of cartoons on the big outside movie screen in the park. Announces that City of Globe has their music event on the off Saturday from ours. Reports on the painted planters on Highway 60. Reports that APS will begin work at the Public Works yard in July. Comments on some of the issues and disturbances that have been happening around town with some of the local kids; assures Council and the public that action is being taken.

- B.** Mayor/Council Reports.

Councilmember Medina apologizes for not making it to Music in the Park. Gives thanks to Councilmember Bringhurst for what she has done in the past and is currently doing for the town as a Councilmember. Announces that Boomtown Spree is still in the works.

Councilmember Reiman comments on meeting a Councilmember from the City of Flagstaff and having a discussion with him regarding their budget, which is about \$180 million. This conversation has given him an indication as to why we are having trouble getting things done here.

Councilmember Bringhurst thanks Miami Genesis for working the concession stand at Music in the Park. Comments that she was happy to see the outdoor movie screen being used and thanks Roy, from the Miami Library, for setting that up and running it.

Vice Mayor Gonzales apologizes for not attending the Music in the Park, he was out of town. Gives thanks to Mr. Robert Licano for posting a brief video on Facebook of how the cartoon looked on the outdoor movie screen. Gives thanks to Councilmember Bringhurst for painting the planters that are being placed along Highway 60.

**7. CALL TO THE PUBLIC:**

Mrs. Rosemary Castaneda, Miami resident, comments on the issues and disturbances with some of the kids around town and states that it is frightening. They run in quite a large number, maybe 10 to 12 of them. Comments about seeing them come into a local business and into Claypool Walmart and how they behaved while there. Mrs. Castaneda states that she has lived here a very long time and has never seen this before, they are a very brazen group of kids.

**8. UNFINISHED BUSINESS:**

- A. Information, discussion and possible action:** To approve the proposed Miami Police Department Uniform patch and Department logo.

Mrs. Christine Duarte, SSO of the Miami Police Department, presents this item to Council. Mrs. Duarte explains that this has been before Council and they approved the new police patch but there were some issues with the design of the patch. Has provided Council with a picture of the proposed patch and would like to get their approval of the design. Officer Shaw of the Miami Police Department comments on the idea of this patch and how they came up with the design. Open discussion and comments on how the officers feel about the patch, do they like it. The consensus was that they all approve of the design of the new patch. Councilmember Medina moved to approve the new design of the Police Department patch. Seconded by Councilmember Moat. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – nay, Councilmember Bringhurst – nay, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – nay. MOTION PASSED.

**9. NEW BUSINESS:**

- A. Information, discussion and possible action:** Consideration and possible action to adopt the attached forms of Uniform Video Service Application/Affidavit and Uniform Video Service License as required by A.R.S. Section 9-1411 as the standard forms for the Town for Uniform Video Services Application/Affidavit and Uniform Video Services License.

Town Attorney Goodwin gives some background information on this item. Town Attorney Goodwin explains that beginning on January 1, 2020 Cableone can chose to continue with their license or they can chose to go under the new statute. The first step in implementing all this is by July 1, 2019, the Town is required to adopt the Uniform Video Service License and the Uniform Application. Statute tells you exactly what has to go in there, the presented form is the agreed to form. After this, in the fall they will bring to Council an ordinance that will implement the legislation and then from January 1, 2020 until June 30, 2020 the local cable provider will be able to elect to terminate, unilaterally, the current cable license or keep the current cable license. The Town will no longer be approving cable licenses, they will not come to you, they will just be issued. Vice Mayor Gonzales asks if this only applies to cable. Town Attorney Goodwin explains that it is cable, cable operators, provision of internet. Vice Mayor Gonzales

asks if satellite companies fall under this. Town Attorney Goodwin explains that the Town has never had jurisdiction over those. Vice Mayor Gonzales asks why the Town does not have jurisdiction over the satellite companies. Town Attorney Goodwin explains that it is primarily for the use of the Town's right of way, which satellite providers don't do, and in return the Town can negotiate for various things. Town Attorney Goodwin explains this only governs cable and internet facilities that the cable operator owns. If another provider comes in and they want to use the Town's right of way and they are providing internet they have to get a license from the Town and there are restrictions on that to, but they are not the same. Councilmember Black moved to adopt the attached forms of the Uniform Video Service Application/Affidavit and Uniform Video Service License as required by A.R.S. Section 9-1411 as the standard forms for the Town for Uniform Video Services Application/Affidavit and Uniform Video Services License. Seconded by Councilmember Medina. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

- B. Information, discussion and possible action:** To approve use of Miami Veterans Park and closure of Sullivan Street to traffic, starting at Bullion Plaza and ending at Miami Avenue, for The Seventh Annual Cobre Valley Independence Day Parade and Celebration on Thursday, July 4, 2019, 7:00 a.m. to 10:00 a.m., with the Town to provide traffic control and barricades as deemed necessary by the Miami Police Department.

Town Manager Heatherly gives a brief overview of this item. Mr. Jess Bryant explains that this is the Seventh Annual Cobre Valley Independence Day Parade and Celebration. Mr. Bryant introduces Mr. Chuck Broeder and Rich Moran who will also be assisting with the event. Mr. Bryant explains that this event is more than just a parade, they will also be putting on a show as part of the celebration. Mr. Bryant reviews the itinerary of events. Councilmember Black states his concern is regarding the timeline for the parade as it will be going by approximately 3 blocks of residential housing and those people may need to get in and out of their homes. Mr. Bryant states that they can leave that up to the Town and they will accommodate. Town Manager Heatherly states the Town will coordinate with Mr. Bryant and his group and the Public Works Department and Police Department to get those sections open as soon as possible. They will also make sure to notify those residents of the event planned for that day so that they know ahead of time. Councilmember Medina moved to approve use of Miami Veterans Park and closure of Sullivan Street to traffic, starting at Bullion Plaza and ending at Miami Avenue, for The Seventh Annual Cobre Valley Independence Day Parade and Celebration on Thursday, July 4, 2019, 7:00 a.m. to 10:00 a.m., with the Town to provide traffic control and barricades as deemed necessary by the Miami Police Department. Seconded by Councilmember Black. Open discussion and comments regarding this event. Councilmember Reiman calls for the question. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**C. Information, discussion and possible action:** To consider potential approval of donation of property located at 246 Skyline Trail to the Town of Miami.

Town Manager Heatherly presents this item to Council and states that he is not looking for action on this item today as he is trying to get more information for Council. Town Manager Heatherly explains that the property at 246 Sykline Trail has been acquired by somebody. This individual called him on May 31<sup>st</sup> and left a message stating they wanted to donate land to the Town of Miami. Town Manager Heatherly states that he is not sure on back taxes owed or liens owed. They left a phone number for him to call them back and he has tried to several times but could not leave them a message as their message box was full. Based on that, he wanted to start this conversation with Council to see if we were interested. First thing we would do is a phase one assessment on the property. Town Manager Heatherly states that he would recommend that we pursue this as part of the program to eliminate blight in town.

Councilmember Black states that he looked up the property location on Google and there is not access to the property, his main concern is if the Town has to do an abatement of it, which could include hazardous material, taxes etc., before it comes back to Council would like to find out all that information. Town Manager Heatherly explains that is why he brought it to Council first, to see if they would even be interested in pursuing this property. Town Manager Heatherly states that there are programs through ADEQ to do these assessments and to do some remediation. Not looking for a motion on this but just looking to see if Council is interested in pursuing this further. Council consensus is to check this out further. Brief discussion regarding the need to eliminate blight in town, but really need to know what is involved with this property. Council is in agreement in exploring our options with the property.

**D. Information and discussion only:** Information and discussion regarding Introduction to Governmental Accounting.

Town Manager Heatherly states that the Chart of Accounts is included in the packet, he will not need to review that but if Council has any questions on the Chart of Accounts they may contact him. Town Manager Heatherly reviews and gives a brief explanation of fund accounting.

**Mayor Dalley is disconnected from the call at 7:31 p.m.**

Town Manager Heatherly reviews the various funds used by the Town. Reviews the Chart of Accounts and how that is used in our accounting practices. Reviews fund balances and accounting systems. Town Manager Heatherly explains which Caselle modules the Town of Miami currently uses. Explains the General Ledger and how that is used to do basically all the accounting for the Town. Explains that the Town works on a fiscal year which is July 1 – June 30. Explains what our Chart of Accounts looks like and explains how we use coding. Briefly reviews how we use the general ledger. Comments on ACH which is the Automatic Clearing House and how funds are automatically withdrawn from the Town's bank accounts. Reviews journal entries and how those are used. Town Manager Heatherly reviews the Cost Allocation Program and how that is utilized in our accounting and budgeting system. Reviews the breakdown of sources, such as where money comes from and where the money goes.

**10. CALL TO THE COUNCIL:**

Councilmember Black requests staff to put more detailed agenda item backup in their packets so Council can be better informed.

Councilmember Medina thanks Town Manager Heatherly for that lesson and thanks everyone from coming to the meeting tonight.

**11. ADJOURNMENT:**

Councilmember Black moved to adjourn the meeting. Seconded by Councilmember Reiman. Vice Mayor Gonzales calls for the vote. Vote – Mayor Dalley – excused, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 8:02 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 10th day of June, 2019.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 24th day of June 2019.



Karen Norris, Town Clerk

**APPROVED:**



Darryl Dalley, Mayor