



## MINUTES

### TOWN OF MIAMI

#### REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, DECEMBER 23, 2019 AT 6:30 PM

**1. CALL TO ORDER:**

Mayor Dalley calls the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/INVOCATION:**

Mayor Dalley led the pledge of allegiance and Councilmember Medina gave the invocation.

**3. ROLL CALL OF COUNCIL MEMBERS:**

**PRESENT:** Mayor Dalley, Vice Mayor Gonzales, Councilmember Bringhurst, Councilmember Medina and Councilmember Reiman.

**EXCUSED:** Councilmember Black and Councilmember Moat.

**STAFF PRESENT:** Town Manager Heatherly and Town Clerk Norris.

**4. CONSENT AGENDA:**

- A. Consideration and possible action to approve Minutes of the December 9, 2019 Regular Meeting.
- B. Consideration and possible action to approve the Town Payroll for December 15, 2019.

Councilmember Medina moved to approve the consent agenda. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

**5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:**

- A. Consideration and possible action to approve the General Demands for December 6, 2019 to December 19, 2019.

Councilmember Medina moved to approve the general demands for December 6, 2019 to December 19, 2019. Seconded by Councilmember Bringhurst. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused,

Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

**6. REPORTS / RECOGNITIONS:**

**A. Town Manager Reports.**

Town Manager Heatherly gives a brief report on the new transit bus and van the Town will be receiving. Comments in regards to meeting with the school superintendent from Globe and Miami schools to have a contest to rename the transit system and possibly design a new logo. Reports that Census 2020 will be kicking off strong in January. Reports that staff will begin working on the budget in January. Announces that Home Rule will be on the election ballot this year. Gives a brief report on how Small Town Christmas went.

**B. Mayor/Council Reports.**

Councilmember Medina comments on receiving a booklet regarding how to run a Council meeting; put out by the Arizona League. Councilmember Medina recommends that all Councilmembers read it.

Councilmember Reiman comments on the Christmas decorated side-by-sides that were driving around the area, it was great and fun and added to the holiday spirit.

Councilmember Bringhurst wishes everyone a Merry Christmas and gives thanks to Christine Duarte and everyone who worked to make Small Town Christmas a great success.

Vice Mayor Gonzales thanks Christine Duarte for all her hard work putting together Small Town Christmas. States it was fabulous and the park looks great. Thanks for the time and much effort.

Mayor Dalley announces that he will be in attendance at the Council meetings again. Thanks Vice Mayor Gonzales and Councilmember Medina for filling in during his absence. Gives a brief update on the work going on at the Public Works yard. Reminds everyone to be safe through the holidays.

**7. CALL TO THE PUBLIC: None.**

**8. UNFINISHED BUSINESS:**

**9. NEW BUSINESS:**

**A. Information and discussion only: Update report on the Special Income Survey.**

Town Manager Heatherly states we are not quite there yet but have put a decent size dent in it. Town Manager Heatherly reports on the number of surveys that have been returned and that there are some problems with them being duplicates and even more. As of right now we have

264 surveys submitted. The original target number is 328. Of the 264 surveys that have been submitted, 184 of those were on the original list that was targeted by ADOH. Town Manager Heatherly reports on the plan moving forward to get the remaining number of surveys needed in order to meet the ADOH requirement. Town Manager Heatherly explains the key factors they are looking at and the formula they used to make the determination of low income. Next week we should know exactly where we are in this process.

**B. Information, discussion and possible action:** Review draft proposal of directional traffic flow for specific streets in various areas within the Town of Miami.

Josh Derhammer, Engineering Tech, presents this item to Council. Mr. Derhammer explains the draft proposal for changing streets to one way directions. Mr. Derhammer comments on the 3 main reasons for the streets that have been selected. 1) Safety reasons; 2) sanitation – so the garbage truck can get safely through and 3) road deterioration. Mr. Derhammer shows a map of the current roads and the situations that are cause for concern. Brief discussion regarding Highland Avenue and comments on the problems on this road that make it a recommendation for directional change. Open discussion and comments regarding the recommendation for directional change of Gregory Avenue, Sunnyslope, Hillcrest and Latham streets. Town Manager Heatherly states that these recommendations have been reviewed by the Police Department and the Fire Department and these proposed areas are identified as problem areas for them. They have been identified as problem areas for the garbage truck as well. Brief discussion regarding Nellie Street and the issues in this area, many parking issues in this area as well. Brief discussion regarding some of the proposed streets already being one way streets but are not marked and/or have not been enforced by the Police Department. Discussion regarding signage and parking enforcement. This has been presented to Council to get their feedback and concerns so that staff will have an idea of how to move forward with it. It is suggested that the Town have some public hearings to get some input from the community on this issue. It is also suggested to have the Tri City Fire Department and the Police Department at the meetings so that they can advise Council on this proposal.

**C. Information and discussion only:** Review and discussion regarding the Operating and Financial report for the month of November 2019.

Town Manager Heatherly presents the report to Council. We are just over 50 percent on the revenues. Expenses are at 35.4 percent but he does not anticipate spending as much in the near future; although we will be making the down payment for the transit vans and bus. Town Manager Heatherly states he does not expect any surprises in the near future. Vice Mayor Gonzales asks the expenditures; why the dramatic drop in administration for November. Town Manager Heatherly states that he does not know specifically but a lot of it has to do with insurance payments for medical and for liabilities and not everything is due on a monthly basis, so it does bounce around. Town Manager Heatherly states that he will go back and look at the expenses and summarize it for the month vs. month to date average and email that to him.

**D. Information and discussion only:** Review and discussion regarding the Miami Wastewater Collection System Improvement Project Phase 2 and Phase 3-5.

Town Manager Heatherly states Phases 3-5 is finished. Mr. Mike Lueker was here today and there are just a few things needed from the contractors, but it is essentially done. Reports that it has come in right at a million dollars under budget on that. Comments regarding the potholing process and how that was an enormous benefit in this phase of the project. Town Manager Heatherly explains some issues that they are having on Smith Street and they are working on getting those fixed. Town Manager Heatherly gives a brief update on their work schedule for the holidays. Brief discussion and comments regarding paving Sullivan Street.

**E. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$25,634.07 for sewer project related expenses.

Brief discussion regarding the dollar amount of this pay application. The correct amount should be \$24,634.07. Councilmember Reiman moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$24,634.07 for sewer project related expenses. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black –excused, Councilmember Bringham – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

**F. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami (HilgartWilson), in the amount of \$5,850.00 for sewer project related expenses.

Councilmember Reiman moved to approve, subject to funding agency concurrence, payment application for Town of Miami (HilgartWilson), in the amount of \$5,850.00 for sewer project related expenses. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black –excused, Councilmember Bringham – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

## 10. CALL TO THE COUNCIL:

Mayor Dalley comments regarding attending the Tri City Fire District meeting and thanks them for saving the town and all the hard work on the Sullivan Street fire. Mayor Dalley invites all the Councilmembers to attend the Tri City Fire District meetings.

Councilmember Medina thanks everyone for attending tonight's meeting.

## 11. ADJOURNMENT:

Councilmember Medina moved to adjourn the meeting. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringham – yea, Councilmember Medina – yea, Councilmember Moat – excused, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 7:41 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 23rd day of December, 2019.

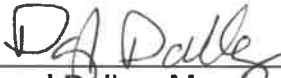
I further certify that the meeting was duly called and that a quorum was present.

DATED this 13th day of January 2020.



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Karen Norris, Town Clerk

**APPROVED:**



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Darryl Dalley, Mayor