



## MINUTES

### TOWN OF MIAMI

#### REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, JANUARY 27, 2020 AT 6:30 PM

**1. CALL TO ORDER:**

Mayor Dalley calls the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/INVOCATION:**

Mayor Dalley led the pledge of allegiance and Councilmember Medina gave the invocation.

**3. ROLL CALL OF COUNCIL MEMBERS:**

**PRESENT:** Mayor Dalley, Vice Mayor Gonzales, Councilmember Bringhurst, Councilmember Medina, Councilmember Moat and Councilmember Reiman.

**EXCUSED:** Councilmember Black.

**STAFF PRESENT:** Town Manager Heatherly, Town Attorney Goodwin, Finance Director Steele and Town Clerk Norris.

**4. CONSENT AGENDA:**

- A. Consideration and possible action to approve Minutes of the January 13, 2020 Regular Meeting.
- B. Consideration and possible action to approve the Town Payroll for January 12, 2020.

Councilmember Bringhurst moved to approve the consent agenda. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:**

- A. Consideration and possible action to approve the General Demands for January 10, 2020 to January 23, 2020.

Councilmember Medina moved to approve the general demands for January 10, 2020 to January 23, 2020. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused,

Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**6. REPORTS / RECOGNITIONS:**

**A. Town Manager Reports.**

Town Manager Heatherly reports that he and Finance Director Steele met with the auditors and we should have something by the end of this week. Reports on meeting with Tri City Fire Chief, Miami Police Chief, Josh Derhammer and Tom Moreno regarding the proposed directional plan for traffic. Fire Chief Renon is going to drive around town with Police Chief Thompson to take a look at the streets and identify trouble areas; this will come back before Council with their recommendations. Brief update on the progress of the Sullivan Street Fire clean up. Reports that most of the repairs are completed on the septic receiving station, plan on opening back up on February 12<sup>th</sup>.

**B. Mayor/Council Reports.**

Councilmember Medina comments on the new sign at Town Hall. Announces Boomtown Spree Board is planning a quick meeting this Wednesday at 4:30 p.m. at the Miami Town Hall.

Councilmember Bringhurst states that she just wants to inform the public that Mrs. Christine Duarte is no longer working for the Police Department. Mrs. Duarte is now doing economic development for the Town. Comments briefly on the awesome job Mrs. Duarte is doing on the HGTV town revitalization contest.

Vice Mayor Gonzales comments regarding being interviewed for the HGTV town revitalization contest. Vice Mayor Gonzales states that Christine and Shelley Perry really jumped on this project and are a big asset to have on board; Christine really takes initiative and gets things done. Vice Mayor Gonzales thanks Shelley for helping out with this project.

Mayor Dalley announces that Lisa Zaragoza and Dick's Chicken are sponsoring an Easter Day Parade on April 11<sup>th</sup>. Sullivan Street is just about done and it looks great. Announces the high school basketball team has just 2 home games left, if they win they will be in the State tournament.

**7. CALL TO THE PUBLIC:**

Ms. Shelley Perry, Miami resident, comments regarding being grateful to be part of the positive wave of things happening in Miami. Thanks Council for all their hard work and dedication. Comments on the HGTV town revitalization contest, excited to be assisting with that. The deadline for contest submission is February 7<sup>th</sup>.

Mrs. Suzanne Dorame Perez, Miami resident, comments regarding her concerns with a property next to her home, that she is actually part owner of. Fears there is a hoarding issue going on there. It has been reported to the town but nothing is being done. States that she has

been told that she can't go on the property to start cleaning it up even though she is part owner of the property. Wants to know what more can be done to help with this situation.

**8. UNFINISHED BUSINESS:**

**9. NEW BUSINESS:**

- A. Information, discussion and possible action:** To approve Administrative Services Contract (CDBG FY 2019 RA Funds) with Central Arizona Association of Governments (CAG).

Town Manager Heatherly presents this item to Council and explains that this agreement is to allow CAG to perform the administrative services of the FY 2019 CDBG Grant funds. Town Manager Heatherly comments on the Special Income Survey. Last year we were at about 57% low income mod, and when the Feds came in and did their study, sometime in the middle of last year, it dropped us to about 38% low income mod. In order to participate in CDBG funds we have to be at at least 51% low income mod. Staff hit the streets to get the necessary information to have that number reevaluated, and gave it to Mr. Alan Urban last week, we are at 81% now. That has been submitted to ADOH and now all they have to do is sign off on it. Vice Mayor Gonzales asks what is the percentage that CAG charges to administer the grant. Town Manager Heatherly states that it is just less than 10%. Councilmember Medina moved to approve Administrative Services Contract (CDBG FY 2019 RA Funds) with Central Arizona Association of Governments (CAG). Motion seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

- B. Information, discussion and possible action:** To approve Intergovernmental Agreement (IGA) with the City of Phoenix for the Business Intelligence System.

Finance Director Steele presents this item to Council and explains what this IGA is for. This program was created by the City of Phoenix so that they could go into the ADOR (Arizona Department of Revenue) system and extract information. This agreement will allow the town to use the program to do the same. Councilmember Reiman questions does the town not have access to the ADOR information. Town Manager Heatherly explains yes the town does, but their information is difficult to interpret and needs to be manipulated in order to make sense of it. The City of Phoenix developed this software that makes the specific reports that we can use. Open discussion regarding how the town is going to use the information. It will be used to make sure that businesses are paying their local taxes. Discussion regarding what would happen if the town finds that a business is not paying its taxes. Councilmember Medina moved to approve Intergovernmental Agreement (IGA) with the City of Phoenix for the Business Intelligence System. Seconded by Councilmember Moat. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**C. Information and discussion only:** Update report on the Special Income Survey.

Town Manager Heatherly gives a brief report on the Special Income Survey as he discussed this item a moment ago. Town Manager Heatherly explains how the specific residences were picked to complete the survey. The specific residences were given to the town by CAG; who had created a formula to randomly pick the specific residents for the survey.

**D. Information and discussion only:** Review and discussion regarding the Operating and Financial report for the month of December 2019.

Town Manager Heatherly presents this item to Council explaining that we are 6 months into this budget year and we are at just a little over 50% in total revenue. Town Manager Heatherly briefly reviews the revenue and expenditures in the report. Town Manager Heatherly states that the expenditures are lower than the revenues, this is good. Town Manager Heatherly comments briefly on the transit buses that have been ordered. Town Manager Heatherly explains that we are currently waiting on a big receivable from ADOT that has taken a bit longer than normal due to them closing out their fiscal year.

**E. Information and discussion only:** Update report and discussion regarding:  
APS Project at the Public Works yard;  
Phase 2 Sewer Replacement Project;  
Phases 3-5 Sewer Replacement Project.

Town Manager Heatherly reports on the APS work that is being done at the Public Works yard and gives an estimated timeline of the work to be done there. Reports on Phase 2 of the sewer project. Sullivan Street is 95% complete and Plaza has been completed. They have started work on Canyon Avenue and that should take about 2 weeks. Town Manager Heatherly comments on the width of the paving of Canyon, they are looking into some alternative ways to fix that issue. Reports that Phases 3-5 are completed and we should be getting the payment for that any day now.

**F. Information and discussion only:** Review and discussion regarding the budget process for budget cycle 2020/2021.

Town Manager Heatherly explains that he just wanted to briefly go over this with Council so they know what staff is working on for the budget and the time frame of the budget process. Comments on revenue recognition and grants. Still going through capital and expenditures. Should have a good idea where we are with the budget by the middle of April. Town Manager Heatherly states that he wants to have the tentative budget done by the middle of May and the final budget completed by June.

**G. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$43,622.99 for sewer project related expenses.

Town Manager Heatherly presents this item to Council pointing out some of the big ticket items that have made this a larger pay app. Councilmember Reiman moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$43,622.99 for sewer project related expenses. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**H. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami (HilgartWilson), in the amount of \$8,421.50 for sewer project related expenses.

Town Manager Heatherly presents this item to Council explaining that this is the final amount to be paid to HilgartWilson for work associated with the sewer project Phases 3-5. Councilmember Reiman moved to approve subject to funding agency concurrence, payment application for Town of Miami (HilgartWilson), in the amount of \$8,421.50 for sewer project related expenses. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**I. Information, discussion and possible action:** To enter into an executive session pursuant to A.R.S. 38-431.03 §(A)(4) for discussion or consultation with the Town Attorney in order to consider its position and instruct the Town Attorney regarding the Town's position regarding settlement discussions conducted in order to resolve litigation in the matter of Town of Miami v. Kinkaid Civil Construction, LLC et al.

Councilmember Medina moved to go into executive session. Seconded by Vice Mayor Gonzales. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED. 7:42 p.m.

Reconvene from executive session at 8:56 p.m. All members present, Councilmember Black excused.

## **10. CALL TO THE COUNCIL:**

Councilmember Medina thanks everyone for attending tonight's meeting.

Vice Mayor Gonzales reminds Council that in their mailboxes is an invitation to CAB (Charles A. Bejarano Elementary) to read to the kids from 6:00 p.m. to 6:30 p.m. If Council is available please attend if possible.

Mayor Dalley announces a CAG meeting on Wednesday in Apache Junction and invites the public to go.

**11. ADJOURNMENT:**

Councilmember Medina moved to adjourn the meeting. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – excused, Councilmember Bringham – yea, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 9:00 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the **27th** day of **January**, 2020.

I further certify that the meeting was duly called and that a quorum was present.  
DATED this **10th** day of **February** 2020.



\_\_\_\_\_  
Karen Norris, Town Clerk

**APPROVED:**



\_\_\_\_\_  
Darryl Dalley, Mayor