



## MINUTES

### TOWN OF MIAMI

#### REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, APRIL 13, 2020 AT 6:30 PM

**1. CALL TO ORDER:**

Mayor Dalley calls the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/INVOCATION:**

Mayor Dalley led the pledge of allegiance and Councilmember Medina led the invocation.

**3. ROLL CALL OF COUNCIL MEMBERS:**

**PRESENT:** Mayor Dalley, Vice Mayor Gonzales, Councilmember Black (telephonically), Councilmember Medina, Councilmember Moat, and Councilmember Reiman.

**EXCUSED:** Councilmember Bringhurst.

**STAFF PRESENT:** Town Manager Heatherly, Town Attorney Goodwin (telephonically), Engineering Tech Derhammer and Town Clerk Norris.

**4. CONSENT AGENDA:**

- A. Consideration and possible action to approve Minutes of the March 23, 2020 Regular meeting.
- B. Consideration and possible action to approve the Town Payroll for March 22 and April 5, 2020.
- C. Consideration and possible action to approve National Library Week Proclamation.

Councilmember Reiman moved to approve the consent agenda. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:**

- A. Consideration and possible action to approve the General Demands for March 20, 2020 to April 9, 2020.

Councilmember Reiman moved to approve the general demands for March 20, 2020 to April 9, 2020. Seconded by Councilmember Medina. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**6. REPORTS / RECOGNITIONS:**

**A. Town Manager Reports.**

Town Manager Heatherly reports that staff is still working with ADEQ and EPA to get the grant finalized for the Sullivan Street fire clean up. Reports that the Auditor's report was issued on the 30<sup>th</sup> of March and will be reviewing it at the next Council meeting. Reports that most of the staff performance reviews are completed. Reports that the pots on Hwy 60 now have plants in them and the new billboard on Hwy 60 is up as well. Reports that we will be putting railroad ties on the hill behind the pots on Hwy 60. Reports briefly on the progress of the opening of Source One Meds. Brief report on the CDBG Street Improvement Project. Reports the Sewer Replacement Project has reached substantial completion and we are working on the final punch list. Reports briefly on 3 fires that took place in town.

**B. Mayor/Council Reports.**

Councilmember Medina states he hopes everyone had a safe and Happy Easter. Gives a brief update on the Boomtown Spree event. Comments on the increased traffic throughout town. Feels it is sightseers and is impressed with that. Comments regarding people from the valley coming up here to shop at our local stores and eat at local restaurants.

Councilmember Moat comments that he has noticed that the stores are finally getting back to normal, the shelves seem to be well stocked.

Mayor Dalley thanks Vice Mayor Gonzales, Josh Derhammer, Karen Norris and Patty Bringhurst for helping with painting the M. The paint was donated by Ace Hardware. This project was headed up Christine Duarte and she did a great job. Comments on the importance of the Town of Miami becoming part of the Tri City Fire District. Comments that it seems to him that the local restaurants are doing quite well with their curbside service and drive through service. Reminds everyone of social distancing and to stay safe.

**7. UNFINISHED BUSINESS:**

**8. NEW BUSINESS:**

**A. Information, discussion and possible action:** To adopt Resolution No. 1236, to designate Town Manager, Joseph Heatherly, to officially submit the fiscal year's Annual Expenditure Limitation Report (AELR), for year ending June 30, 2020, on behalf of the Town of Miami and to certify to the accuracy of the report.

Town Manager Heatherly presents this resolution to Council explaining that this is a requirement of the Auditor General's Office to submit the expenditure report. Brief discussion regarding the state imposed expenditure limit and the Town's expenditure limit. Councilmember Medina moved to approve Resolution No. 1236, to designate Town Manager, Joseph Heatherly, to officially submit the fiscal year's Annual Expenditure Limitation Report (AELR), for year ending June 30, 2020, on behalf of the Town of Miami and to certify to the accuracy of the report. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

- B. Information, discussion and possible action:** Update on the Coronavirus-19, including discussion regarding the financial impact on the Town and possible direction to staff to take necessary measures to minimize the spread to local citizens.

Town Manager Heatherly comments regarding the loss of the Department of Correction (DOC) workers and the impact that has had on operations of the Town. Town Manager Heatherly explains the impact the loss of the DOC workers has had on the operation of the senior center and how the Town is dealing with it. Town Manager Heatherly comments on the impact of COVID-19 is having on the local restaurants and businesses. Reports on the "grab and go" lunch program for the kids. Comments on putting a freeze on staff taking vacation time off at this time. Explains what office staff and transit staff are doing to try and keep safe. Comments on this being open enrollment time for employee insurance and the insurance company has made some changes from our normal open enrollment meeting to a video meeting so that employees can still learn of benefit changes for the new year. Explains that the Town's insurance has implemented some changes to the Teladoc service so that employees who may get sick can use Teladoc with no co-pay, this will help them get seen faster and also help avoid going into a doctor's office. Comments briefly on staff not having the capability to work remotely, but have been taking precautionary measures to stay safe. Town Manager Heatherly states that there will be some financial impacts on the Town but he just don't know to what extent at this point; we will just have to do the best we can to deal with them. Comments on the daily meetings with the County to keep up to date on the happenings with COVID-19. Open discussion and comments regarding COVID-19.

- C. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$63,270.15 for sewer project related expenses.

Councilmember Medina moved to approve, subject to funding agency concurrence, payment application for Town of Miami, in the amount of \$63,270.15 for sewer project related expenses. Seconded by Councilmember Reiman. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**D. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for Hilgart Wilson, in the amount of \$35,371.50 for sewer project related expenses Phases 3-5 expenditures for HilgartWilson.

Councilmember Medina moved to approve, subject to funding agency concurrence, payment application for Hilgart Wilson, in the amount of \$35,371.50 for sewer project related expenses Phases 3-5 expenditures for HilgartWilson. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**E. Information, discussion and possible action:** To approve, subject to funding agency concurrence, payment application for KE&G, in the amount of \$383,534.88 for sewer project work completed.

Councilmember Medina moved to approve, subject to funding agency concurrence, payment application for KE&G, in the amount of \$383,534.88 for sewer project work completed. Seconded by Councilmember Black. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

**F. Information, discussion and possible action:** To give direction to staff to schedule a 2020/2021 Fiscal Year Budget Work Session.

Town Manager Heatherly states he would like to have the tentative budget passed by May 11<sup>th</sup>. Open discussion regarding Council's schedules and what would be a good date and time to hold the budget worksession. Council agreed that Tuesday, April 28<sup>th</sup> at 5:00 p.m. will be a good time and date to hold the budget work session.

#### **10. CALL TO THE COUNCIL:**

Mayor Dalley states that he has been getting a lot of positive comments regarding Sullivan Street.

Councilmember Medina comments on how the town is looking very clean. Comments that he has been hearing good things about the Public Works Department.

Councilmember Moat comments regarding a tree that needs to be trimmed on Cedar and Woodrow; it is hanging over into the street.

#### **11. ADJOURNMENT:**

Councilmember Medina moved to adjourn the meeting. Seconded by Vice Mayor Gonzales. Mayor Dalley calls for the vote. Vote – Mayor Dalley – yea, Vice Mayor Gonzales – yea, Councilmember Black – yea, Councilmember Bringhurst – excused, Councilmember Medina – yea, Councilmember Moat – yea, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 7:25 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 13th day of April, 2020.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 27th day of April 2020.



Karen Norris, Town Clerk

**APPROVED:**



Sammy Gonzales, Mayor