



MINUTES

TOWN OF MIAMI

SPECIAL MEETING OF THE MAYOR AND COUNCIL WEDNESDAY, SEPTEMBER 30, 2020 AT 5:00 PM

1. CALL TO ORDER:

Mayor Gonzales calls the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Gonzales led the pledge of allegiance and Councilmember Medina led the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Gonzales, Vice Mayor Moat, Councilmember Black, Councilmember Bringhurst, Councilmember Medina, Councilmember Reiman and Councilmember Sosh.

STAFF PRESENT: Town Clerk Norris, Engineering Tech Derhammer and Town Attorney Goodwin (via zoom)

4. BUSINESS:

- A. Information, discussion and possible action:** Discussion and possible action to appoint an Interim Town Manager until such time that the Miami Town Council hires a Town Manager.

Mayor Gonzales states that as Council we have to come to an agreement of who we are going to place as an interim manager. We have 2 options, we can do something internal and hire from within or look outside for an interim town manager. Councilmember Medina states this position is just temporary and he would like to see someone who has been working here and knows what is going on. Councilmember Sosh would like to see Karen Norris put in. She has been with the Town for 8 years and had been in a similar type position for the Town of Quartzsite for 18 years. Since he has been in office she has been able to answer all his questions and she is here in the office so if something comes up she can take care of it. Councilmember Sosh states that if you want that in the form of a motion he will make it. Seconded by Councilmember Medina. Mayor Gonzales verifies that is a motion by Councilmember Sosh. Councilmember Sosh confirms that is his motion. Vice Mayor Moat asks if Ms. Norris wants to take the temporary position. Town Clerk Norris states that for the record she does not want to do it, but if it is for a short period of time, she can and she will do it, if Council wishes for her to do it Councilmember Reiman states he would like to see if we have a candidate with a financial background for the position. Councilmember Bringhurst agrees with Councilmember Reiman. She has contacted the League of Arizona Cities and Towns and

right now they do not have anybody to fill the position. They did send her information on Interim Public Management, they have people that you can hire for a day, a week or whatever; someone you can use just as you need them. Just wanted Council to know that option is out there. Councilmember Black states that Councilmember Sosh made a point that we need someone here that knows our town, he agrees with Councilmember Reiman as well but we do have access to someone who knows our finances and is sure she would be willing to work with the town. Right now we need someone in here for our day to day business, there will be no changes made. Mayor Gonzales states that he agrees 100% with Councilmember Medina and Councilmember Reiman as well. We did have something that came up today that is going to be of significant importance to the town, but prior to Monday night's meeting the Town Manager had a prior agreement with an accountant, Pat Walker and that she would be able to help us with the audit. He reached out to her and she is more than willing to help out with the day to day operations. He feels that whoever Council puts in this position, we will be taken care of on the financial side. Mayor Gonzales states that he will be abstaining from voting on this item due to a conflict of interest. Town Attorney Goodwin explains that the Mayor may abstain from voting but there is no conflict of interest. Councilmember Bringhurst asks if the Mayor will have to abstain from everything that comes. Town Attorney Goodwin states no. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – abstain, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Bringhurst – nay, Councilmember Medina – yea, Councilmember Reiman – nay and Councilmember Sosh – yea. MOTION PASSED.

- B. Information, discussion and possible action:** To appoint new primary check signers Donald Reiman, Sammy Gonzales and Keith Thompson and secondary check signers Joshua Derhammer, Kathleen Dwoznik and Christine Duarte.

Mayor Gonzales explains that Town Manager Heatherly was a primary check signer on the Town's bank accounts and he needs to be removed and someone put in as a primary check signer. Discussion regarding adding Keith Thompson as a primary signer to the accounts. Councilmember Reiman asks why adding Keith Thompson if Council appointed Ms. Norris as the Interim Manager. Mayor Gonzales states he was going to suggest Mr. Thompson as the Interim Town Manager. Town Attorney Goodwin states the way the agenda is written Council cannot add Ms. Norris as a signer, you can take Keith Thompson off and add someone at the next meeting if Council wants to. Council briefly discusses not adding an additional signer and just having just two primary check signers until they hire a Town Manager. Councilmember Black moved to appoint new primary check signers Donald Reiman and Sammy Gonzales and secondary check signers Joshua Derhammer, Kathleen Dwoznik and Christine Duarte. Seconded by Councilmember Sosh. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh – yea. MOTION PASSED.

- C. Information, discussion and possible action:** To appoint Keith Thompson to have all administrator rights to online banking.

Mayor Gonzales explains that we need an administrator for our online banking, his suggestion was Chief Thompson. Someone needs to be appointed now in order to do payroll. Mayor Gonzales asks Town Attorney Goodwin if Council has to appoint Chief Thompson since he is

listed on the agenda. Town Attorney Goodwin states that if you need someone now and this can't be put off, then it will have to be Keith Thompson. It is just to make transfers, not withdraws or anything and it is just on an interim basis, should be fine. Councilmember Black moved to appoint Keith Thompson to have all administrator rights to online baking. Seconded by Councilmember Medina. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Bringhurst – nay, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh – yea. MOTION PASSED.

5. ADJOURNMENT:

Councilmember Black moved to adjourn the meeting. Seconded by Councilmember Sosh. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Bringhurst – yea, Councilmember Medina – yea, and Councilmember Reiman – yea. MOTION PASSED.

Meeting adjourned at 5:23 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Special meeting of the Town Council of the Town of Miami, AZ held on the **30th** day of **September**, 2020.

I further certify that the meeting was duly called and that a quorum was present.

DATED this **12th** day of **October** 2020.



Karen Norris, Town Clerk

APPROVED:



Sammy Gonzales, Mayor