



MINUTES

TOWN OF MIAMI

REGULAR MEETING OF THE MAYOR AND COUNCIL MONDAY, JUNE 28, 2021 AT 6:30 PM

1. CALL TO ORDER:

Mayor Gonzales calls the meeting to order at 6:27 p.m.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Mayor Gonzales led the pledge of allegiance and Councilmember Medina led the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Gonzales, Vice Mayor Moat, Councilmember Black, Councilmember Licano, Councilmember Medina, Councilmember Reiman and Councilmember Sosh.

STAFF PRESENT: Town Attorney Estes, Town Manager Gaudet, Town Clerk Norris, Finance Director Lopez, and Public Works Director Derhammer.

4. CONSENT AGENDA:

- A. Consideration and possible action to approve Minutes of June 14, 2021 Budget Work Session and June 14, 2021 Regular Meeting.
- B. Consideration and possible action to approve Town of Miami Payroll for June 13, 2021.

Councilmember Sosh moved to approve the consent agenda. Seconded by Councilmember Black. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh - yea. MOTION PASSED.

5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:

- A. Consideration and possible action to approve the General Demands for June 4, 2021 to June 17, 2021.

Councilmember Black moved to approve the demands for June 4, 2021 to June 17, 2021. Seconded by Councilmember Reiman. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano –

yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh - yea. MOTION PASSED.

6. REPORTS / RECOGNITIONS:

A. Town Manager Reports.

Town Manager Gaudet states that staff has finalized the FY 21/22 budget numbers for Pinal Gila, ADOT and the library. Reminds Council that on Tuesday, July 6th, there will be a budget work session at 4:15 p.m. following that will be the 6:30 special meeting for the budget public hearing and approval of the final budget. Announces the Letter of Intent he submitted to Freeport for the Housing Rehab grant has been approved, will be moving on to the next phase of that process. July 6th staff will be taking the DOC (Department of Corrections) inmate training. Inmates have not been scheduled for work release yet, but we are gearing up and getting ready for when they are. Gives a brief update on the flood prevention mitigation work that is being done in the town. Announces the Cooperative Agreement forms are ready and available at various areas around town for those who wish to allow entry to their property for flood mitigation purposes. States that a number of our 213 Resource Requests have been approved, items such as a sandbagging machine, sandbags, a number of barricades as well as traffic cones.

Mr. Adam Bromley, Globe District Ranger, gives a BEAR (Burned Area Emergency Response) assessment update. Mr. Bromley comments on the field data collected and how that data is relevant for the Globe/Miami area. Mr. Bromley explains the soil burn severity and vegetation burn severity. Mr. Bromley comments and explains the post fire effects of water flow. The final BEAR report will be out in the next couple of days and will produce a list of actions on Federal lands. They are working with Globe and Miami to minimize the possible flooding impact. Comments on the list of recommendations for remediation.

B. Mayor/Council Reports.

Councilmember Medina gives thanks to all the firefighters, support personnel and Town government that protected us through this fire and their concern over resident's wellbeing. Councilmember Medina comments on the planning progress for the July 4th event.

Mayor Gonzales reports on the first annual Music in the Park event; it was very well attended. Thanks the Senior Center staff for their work on organizing and pulling this event together.

7. CALL TO THE PUBLIC: No response.

8. UNFINISHED BUSINESS:

A. Information, discussion and possible action: Possible direction to staff regarding the Town of Miami contract with Miami Genesis for the Bullion Plaza Gym Management Agreement.

Town Manager Gaudet explains the current maintenance agreement with Miami Genesis is now expired and he is looking for direction from Council how they would like to move forward with this item. Enter into a new contract or have Town staff take over the duties of managing the Bullion Plaza Gym. Town Manager Gaudet explains that Miami Genesis currently furnishes and installs general cleaning supplies, at their own expense. If the property is not cleaned by the renters, Miami Genesis is responsible for cleaning the gym. All or a portion of the cleaning deposit may be retained by the Town and paid to Miami Genesis. The renter may forfeit paid cleaning deposit and assign cleaning services duties to Miami Genesis. The cleaning deposit is paid to Miami Genesis. Susan Hanson, Chair Lady of Miami Genesis reads the Miami Genesis Mission Statement to Council. Mrs. Hanson provides Council with a summary of events and fees spent and collected for the period of 2018 – 2020. Mrs. Hanson explains the gym rental process and cleaning of the gym. Some of the events Miami Genesis funds for the Town are Miami Fiesta, Small Town Christmas, Senior Center Flea Market and most recently Music in the Park. Mrs. Hanson states that if the Town is to renew the contract with Miami Genesis they would ask for a 20% increase. Mrs. Hanson also mentions that the rental fees for the gym are dated and too low, the Town should consider increasing the required deposit amount as well. Brief discussion regarding whether or not the Town would need to do a procurement process before offering a contract. Town Attorney Estes states that he can take a look at that but if it is under the requirement then the Town can do an informal RFP. Brief discussion regarding the rental fees and that they are paid directly to the Town, not to Miami Genesis. Brief discussion regarding the contract requirement of providing quarterly reports to the Town and Council. Councilmember Licano comments on the rental fees and it is his opinion that the Town consider raising the rates because we are currently operating at 6 year old rates. Councilmember Sosh moved to do a contract with Miami Genesis including a 20% raise. Motion seconded by Councilmember Black. Councilmember Black states he would like the Town to do an inventory of the gym. Town Manager Gaudet asks Council to give staff some time on this item, he would like confirm Genesis numbers with the Town's numbers so that he can present that information to Council.

Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh - yea. MOTION PASSED.

9. NEW BUSINESS:

- A. Information, discussion and possible action:** To approve updates to the Town of Miami Personnel Policy by amending Section 8 METHOD OF FILLING VACANCIES - adding Paragraph 8.5 Council Review of Applications; amending Section 10 – DISCIPLINE, Paragraph 10.4 At-Will Employees; amending Section 14 – SEPARATION FROM EMPLOYMENT, Paragraph 14.1 - Discharge, 14.2 – Layoff and 14.3 - Resignation and amending Section 18 – OVERTIME, Paragraph 18.1 – Policy and Paragraph 18.2 – Compensatory Time.

Town Manager Gaudet presents this item to Council and comments briefly on proposed changes to Section 8 - Method of Filling Vacancies. The proposed change mandates that applications for Police Chief and Finance Director be provided to Council for review and mandate the Town Manager to provide Council an opportunity to comment on the candidates

for those position. This allows for more input regarding these positions from Council. This also provides Council with the opportunity to sit in on interviews for those positions, while maintaining the Council-Manager form of government (with the Town Manager having the final hiring authority). Councilmember Reiman asks how the Town Manager envisions this to work. Town Manager Gaudet states that any applications for those position will be forwarded to Council for their review/comments. Mayor Gonzales states that he would like to see in here that the Town Manager hires the candidate as recommended by the hiring committee. Open discussion and comments regarding the hiring committee and the final say, as to who is hired. Open discussion and comments regarding Council sitting on the interview panel. Councilmember Black comments regarding his opinion of Council hiring 4 key Town positions which are the Town Manager, Town Clerk, Police Chief and Finance Director. Town Attorney Estes comments that in some of the smaller jurisdictions the Council is more involved in the hiring of key positions, in that the Town Manager will bring a recommendation to the Council and Council will give consent for that hiring. Councilmember Black states that he likes that and would like to see that written into the proposed policy. Town Manager Gaudet reviews the proposed updates to Section 10 – Discipline. This will bring the Town Personnel Policy in line with the Town Code. Town Manager Gaudet explains the proposed updates to Section 14 – Separation from Employment. This will bring the Town Personnel Policy in line with the Town Code and affirms the Town Code and specifies that Town employees are “at-will” as well as clarifies and simplifies wording in Paragraph 14.2 Layoff and 14.3 Resignation. Councilmember Reiman asks about striking the wording regarding employees being “furnished with a written statement of the reasons for such actions” in reference to termination of the employee. Open discussion and comments regarding terminating an employee without giving a written statement as to the reason they are being terminated. Town Attorney Estes comments that he tends to agree with providing everything in writing. Council agrees there is no need to remove the wording providing for a written statement regarding the termination of an employee. Town Manager Gaudet explains the proposed updates to Section 18 – Overtime. This brings the Town Personnel Policy in line with FLSA (Fair Labor Standard Act), specifies that overtime to be paid at 1.5 times the base rate and permits compensatory time in lieu of overtime. Brief discussion and comments regarding the proposed comp time policy and it being limited to only 40 hours per calendar year. Councilmember Black moved to table this item until the next meeting and be presented with proposed changes. Seconded by Councilmember Medina. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh - yea. MOTION PASSED.

B. Information, discussion and possible action: To approve proclamation of Distinguish Service Awards In Appreciation and Recognition to Employees for Their Work in Responding to the Imminent Threat of Wildfire.

Mayor Gonzales reads the proclamation aloud and presents each employee with a Distinguished Service Award. Employees recognized are: Police Chief Keith Thompson, Police Sergeant Gabe Guerrero, Police Officers Richard Shaw and Darlene Woodliff and Andrew Merritt, Public Works Director Josh Derhammer, Public Works Supervisor Derrick Rust, Transit Dispatcher Vera Fisher, Transit Driver Paul Roberts, Code Enforcement/Animal Control Officer Iris Bost, Police Department Dispatch Supervisor Stephanie Borunda, Police Dispatchers Circe

Maynard, Anthony Martinez, Erin O'keefe, Community Services Director Christine Duarte, Finance Director Maria Lopez and Town Clerk Karen Norris.

10. CALL TO THE COUNCIL:

Councilmember Sosh thanks Public Works Supervisor, Josh Derhammer for the awesome job his crew did on the drain at the bottom of Adonis.

Councilmember Medina thanks the public for attending the meeting.

Councilmember Black comments on taking the Town Manger out to look at some of the dry washes in the town that needed to be clean up before the monsoons hit. Town Manager Gaudet had Public Works Director go out with a backhoe and clear them out and he did a good job.

Mayor Gonzales states that we have a great team here and they have been proactive with the food control and he appreciates everything they have been doing.

11. ADJOURNMENT:

Councilmember Black moved to adjourn the meeting. Seconded by Councilmember Medina. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – yea, Councilmember Medina – yea, Councilmember Reiman – yea and Councilmember Sosh - yea. MOTION PASSED.

Meeting adjourned at 8:29 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 28th day of June, 2021.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 12th day of July, 2021.



Karen Norris, Town Clerk

APPROVED:


Sammy Gonzales, Mayor