



**MINUTES**  
**TOWN OF MIAMI**  
**REGULAR MEETING**  
**OF THE MAYOR AND COUNCIL**  
**MONDAY, SEPTEMBER 13, 2021 AT 6:30 PM**

**1. CALL TO ORDER:**

Mayor Gonzales calls the meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE/INVOCATION:**

Mayor Gonzales led the pledge of allegiance and Councilmember Medina led the invocation.

**3. ROLL CALL OF COUNCIL MEMBERS:**

**PRESENT:** Mayor Gonzales, Vice Mayor Moat, Councilmember Black, Councilmember Medina and Councilmember Sosh.

**EXCUSED:** Councilmember Licano and Councilmember Reiman.

**STAFF PRESENT:** Town Attorney Estes (via Zoom), Town Manager Gaudet, Town Clerk Norris and Finance Director Lopez.

**4. CONSENT AGENDA:**

- A. Consideration and possible action to approve Minutes of August 23, 2021 Regular Meeting.
- B. Consideration and possible action to approve Town of Miami Payroll for August 22, 2021.

Councilmember Sosh moved to approve the consent agenda. Seconded by Councilmember Black. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. **MOTION PASSED.**

**5. APPROVAL OF DEMANDS AND PRESENTATION OF BUDGET REPORTS:**

- A. Consideration and possible action to approve the General Demands for August 13, 2021 to September 2, 2021.

Councilmember Black moved to approve the demands for August 13, 2021 to September 2, 2021. Seconded by Councilmember Sosh. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED.

**6. REPORTS / RECOGNITIONS:**

**A. Town Manager Reports.**

Town Manager Guadet briefly reviews the departmental highlights for the month of August. Received the Road Damage Assessment (due to flooding); cleaned and jetted Granite Springs Canyon Wash and Bullion Plaza roof drains; fixed potholes on Sunnyslope, Linden and Milton; showers in the Bullion Plaza Gym have been repaired; Public Works Department cleaned up piles of debris; Library's Miami History Videos are live on Facebook and YouTube; Library hosted 4 story times and 4 movies in August; new decals have been put on the Alicia Garcia Senior Center van; Transit ridership is up by 110 overall; reports on work on the Transit Department vans; Police Department now using and inputting data into new shared database system – Spillman and received used mobile computers and software and vehicle install equipment from Gila County Sheriff's Department.

**B. Mayor/Council Reports.**

Councilmember Medina reports on tour of the border wall. States today is Grandparents Day – Happy Grandparents Day. Comments on possible state money to help with the groundwork from the recent flooding.

Vice Mayor Moat reports briefly on his attendance at the 2021 Annual League of Cities and Towns Conference.

Councilmember Black comments on attending the 2021 Annual League of Cities and Towns Conference. Was proud of the Miami High School Student Council members that attended and represented the Town; they did a great job.

Mayor Gonzales comments on the new carpet in the Council Chambers and glad to be having meetings in the chambers again. He appreciates all the work staff did to get the chambers repaired. Comments on the 2021 Annual League of Cities and Towns Conference. Reports on the Dedication Ceremony of the Alicia Garcia Senior Center.

**7. CALL TO THE PUBLIC:** No response.

**8. UNFINISHED BUSINESS:**

**A. Information, discussion and possible action:** Possible approval of Personnel Policy Update to Section 26, Performance Evaluations

Town Manager Guadet presents this item to Council and reviews the adjustments he made at the request of Council at the last Council meeting. Reviews the current process for employee evaluations. Reviews the proposed 360 Model for employee evaluations. The evaluations will be done on a quarterly basis and evaluated by 2 immediate peers, supervisor and self and the evaluations cannot be used for punitive measures. Mayor Gonzales comments on the 360 Model and likes that it will be done on a quarterly basis. Councilmember Black likes it as well. Councilmember Sosh moved to approve personnel Policy Update to Section 26, Performance Evaluations. Seconded by Councilmember Black. Brief discussion regarding the 360 Model evaluation process. Mayor Gonzales calls for the vote. Vote - Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman –excused and Councilmember Sosh – yea. MOTION PASSED.

**9. NEW BUSINESS:**

**A. Information, discussion and possible action:** Possible appointment of Nora Green to the Municipal Property Corporation (MPC) to complete the term of Mr. Joe Rocha, term to expire March 2023.

Town Clerk Norris presents this item to Council. Mayor Gonzales thanks Mr. Joe Rocha for his time served on the Municipal Property Corporation. Councilmember Medina moved to appoint Nora Green to the Municipal Property Corporation (MPC) to complete the term of Mr. Joe Rocha, term to expire March 2023. Seconded by Vice Mayor Moat. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh – yea. MOTION PASSED.

**B. Information, discussion and possible action:** Review of quotes for structural engineering services for buildings involved in the Sullivan Street Fire (415 & 417 Sullivan Street) and possible direction to staff to move forward with a designated quote for services.

Town Manager Guadet presents this item to Council explaining the Town received 2 quotes for the service. Town Manager Guadet asks Council for direction to either go back out to bid again or continue with one of the submitted bids. Town Manager Guadet explains that both contractors are requiring a report from a structural engineer in regards to the wall that is between both buildings before they will begin any work; safety is a concern. This request is outside the original scope of work approved by Council. Mayor Gonzales states safety is an issue and feels Council needs to move forward on this issue. Councilmember Black moved to direct staff to get a structural engineer to come in and assess the safety of that wall. Seconded by Councilmember Sosh. Brief discussion regarding if this would be covered by grant monies. Town Manager Guadet states he will check with ADEQ. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED.

**C. Information, discussion and possible action:** To approve updated Town of Miami Job Description for Fleet Mechanic.

Town Manager Guadet presents this item to Council explaining that it is before Council again because the Town did not receive any qualified applicants since posting the open position in March. He is requesting to make a change to allow completion of ASE Certification within 6 months of hire. Town Manager Guadet hopes this will provide for more applicants and give them the ability to get ASE Certified. Councilmember Sosh states he would like to see it changed from 6 months to 1 year. Councilmember Sosh moved to approve the updated Town of Miami Job Description for Fleet Mechanic with the noted change of allowing 1 year for completion of certification. Seconded by Councilmember Black. Councilmember Black moved to add to this job description that this position has a 1 year probationary period. Amendment seconded by Councilmember Sosh. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED.

**D. Information, discussion and possible action:** To approve a Town of Miami Trunk-or-Treat event for Halloween on Saturday, October 23, 2021. Closing Sullivan Street from Keystone Avenue to Cordova Avenue from 3:00 p.m. to 8:00 p.m.

Town Manager Gaudet presents this item to Council noting a requested date change to Saturday, October 30<sup>th</sup>. Brief discussion regarding the proposed event and parking for the event. Discussion regarding traffic control assistance from the Police Department. Councilmember Sosh moved to approve a Town of Miami Trunk-or-Treat event for Halloween on Saturday, October 30, 2021. Closing Sullivan Street from Keystone Avenue to Cordova Avenue from 3:00 p.m. to 8:00 p.m. Seconded by Councilmember Medina. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED.

**E. Information and discussion only:** Presentation by the Globe-Miami Chamber of Commerce regarding Destination Marketing Organization (DMO).

Ms. Tianna Holder, Executive Director of the Globe Miami Chamber of Commerce is present. Mayor Gonzales moves to table this item per the Council Rules and Procedures Manual Section 4, Item C, which states backup material must be submitted with the agenda item before being added to the agenda. Staff did not follow proper procedure and the material came in after the deadline to be put on the agenda. Mayor Gonzales explains the next agenda item is requesting Council action regarding this item and he is just now being given the information. He would like to review the material before making a decision. Seconded by Councilmember Medina. Councilmember Black agrees, this procedural issue has been brought up many times. Ms. Holder explains to Council that if they want to apply for grant money through the Arizona Office of Tourism, the Town has to designate a DMO by September 30<sup>th</sup>. Mayor Gonzales state the next Council meeting is on September 27<sup>th</sup> and the item will be put on that agenda for

consideration. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED – ITEM TABLED.

**F. Information, discussion and possible action:** Possible selection of a Destination Marketing Organization (DMO).

Mayor Gonzales moved to table this item. Seconded by Councilmember Black. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED – ITEM TABLED.

**10. CALL TO THE COUNCIL:**

Councilmember Medina thanks the public for attending to the meeting.

Mayor Gonzales asks Council, if they are available, to come to the Fiesta Parade and ride the Town trolley in the parade.

**11. ADJOURNMENT:**

Councilmember Black moved to adjourn the meeting. Seconded by Councilmember Medina. Mayor Gonzales calls for the vote. Vote – Mayor Gonzales – yea, Vice Mayor Moat – yea, Councilmember Black – yea, Councilmember Licano – excused, Councilmember Medina – yea, Councilmember Reiman – excused and Councilmember Sosh - yea. MOTION PASSED.

Meeting adjourned at 7:39 p.m.

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of the Town of Miami, AZ held on the 13<sup>th</sup> day of September, 2021.

I further certify that the meeting was duly called and that a quorum was present.

DATED this 27<sup>th</sup> day of September, 2021.

  
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Karen Norris, Town Clerk

**APPROVED:**

  
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Sammy Gonzales, Mayor