



MINUTES
TOWN OF MIAMI
WORK SESSION
OF THE MAYOR AND COUNCIL
MONDAY, JANUARY 27, 2025 AT 5:15 PM

1. CALL TO ORDER:

Mayor Madrid called the meeting to order at 5:20 p.m.

2. PLEDGE OF ALLEGIANCE/INVOCATION:

Pledge of Allegiance, and Mayor Madrid gave the invocation.

3. ROLL CALL OF COUNCIL MEMBERS:

PRESENT: Mayor Madrid, Vice Mayor Gonzales, Councilmember Medina, Councilmember Moat, Councilmember Reiman and Councilmember Stewart.

EXCUSED: Councilmember Sosh.

STAFF PRESENT: Town Manager Rivera, Town Attorney Estes, Town Clerk Norris, Finance Director Arreguin and Public Works Director Derhammer.

4. BUSINESS:

- A. Information and discussion only:** Town Council training on Council-Manager form of government.

Town Attorney, Joe Estes, explains that these training are done every once in a while, should be done at least every two years. These trainings are good for staff as well. Town Attorney Estes reviews the basic introduction of local government democracy. Local government is a democracy at its basic level and has the greatest impact on the day-to-day lives of the residents of the community. Review of the basics of the Council-Manager form of government. The Council-Manager form of local government combines the political leadership of elected officials with the managerial experience of an appointed professional local government manager. This model is used by virtually every local government in Arizona. In the Council-Manager form, the Town Manager works closely with the Mayor to ensure the policies of the Town Council as a whole are implemented. Review of the basics of Council-Manager form of government. Under the Council-Manager form, the elected Council is ultimately responsible for making the policy decision about Town functions, budgets, tax rates, planning and zoning, general plans, long and short-range Town goals, contract approvals, etc. The Council works with a Town Manager to develop policy positions, and then delegates to the Town Manager the responsibility to carry

out their decisions. The Town Manager does not set or make policy decisions, but is the person primarily responsible for making policy recommendations and for carrying out the decisions of the Council. The Town Manager has the responsibility for hiring and firing personnel, for managing Town operations within the Council-approved budget and for implementing the various day-to-day services of the Town. The Town Manager serves at the pleasure of the Council and can be dismissed at any time with the vote of a majority of the Council. The Town Manager does not hire the Town Attorney, Town Clerk or Magistrate. Brief discussion regarding Council hiring the Chief of Police. Open discussion regarding hiring of key positions; department directors. Brief review of specific duties of the Chief of Police. Brief discussion regarding the duties of the Chief of Police and the Mayor as stated in the Town of Miami Town Code. Brief discussion regarding the need to update the Town of Miami Town Code. The Council-Manager form of government is intended to diffuse political power among all elected officials so that no one individual, Mayor or Councilmember, can dictate policies of the Town, hire or fire personnel or make changes in the government structure. Review of the Mayor's role. Review of Conflict of Interest, Ethics. How to avoid conflicts of interest and what to do if someone on Council should have a conflict of interest. Review of what happens if there is a violation of the conflict of interest laws. Brief review of representing official Town position and what to avoid.

5. ADJOURNMENT:

Vice Mayor Gonzales moved to adjourn the work session. Motion seconded by Councilmember Moat. Mayor Madrid calls for the vote. Vote – Mayor Madrid – aye, Vice Mayor Gonzales – aye, Councilmember Medina – aye, Councilmember Moat – aye, Councilmember Reiman – aye, Councilmember Sosh – excused and Councilmember Stewart - aye. MOTION PASSED.

Meeting adjourned 6:38 p.m.

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Work Session of the Town Council of the Town of Miami, AZ held on the **27th** day of **January**, 2025.

I further certify that the meeting was duly called and that a quorum was present.

DATED this **10th** day of **February**, 2025.

Karen Norris, Town Clerk

APPROVED:

Gil Madrid, Mayor